

AGENDA
WORKFORCE DEVELOPMENT BOARD
WEDNESDAY, MAY 28, 2025



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**AGENDA
WORKFORCE DEVELOPMENT BOARD
WEDNESDAY, MAY 28, 2025**

Dear Workforce Development Board Members:

Attached is your agenda for the Wednesday, May 28, 2025, meeting of the Workforce Development Board (WDB).

The meeting will be held:

DATE: Wednesday, May 28, 2025
TIME: 7:30 a.m.
PLACE: WorkNet Building
6221 West Lane, Suite #105
Stockton, CA

If you have any questions, please call me at 468-2245.

Sincerely,

A handwritten signature in blue ink that reads "Patricia Virgen".

PATRICIA VIRGEN
EXECUTIVE DIRECTOR



A proud partner of the [America's JobCenter](#) network
of California™

From HWY 99

From **Highway 99**, take the **Hammer Lane West** exit. Head **westbound on Hammer Lane** and prepare to turn **LEFT** on West Ln from Hammer Lane (Next main intersection after Montebau), to head **south on West Lane**. Using the right lane, you will pass one set of traffic lights on Hammertown, and then proceed to turn into our parking lot just before Swain. **Look for the WorkNet sign as a cue to turn into our parking lot.**

From Interstate 5

From **Interstate 5**, take the **Hammer Lane West** exit. Head **eastbound on Hammer Lane** and prepare to turn **RIGHT** on West Ln from Hammer Lane (Next main intersection after Tam O'Shanter), to head **south on West Lane**. Using the right lane, you will pass one set of traffic lights on Hammertown, and then proceed to turn into our parking lot just before Swain. **Look for the WorkNet sign as a cue to turn into our parking lot.**

From Interstate 5



From HWY 99

AGENDA
WORKFORCE DEVELOPMENT BOARD

May 28, 2025 - 7:30 a.m.
Stockton WorkNet Center
6221 West Lane, Suite 105
Stockton, CA 95210

ROLL CALL

APPROVAL OF MINUTES

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ACTION ITEMS

- A-1 Approval of Agreement with The Munoz Group to Provide One-Stop Operator Services for America's Job Centers of California (AJCC) for the Period of July 1, 2025, through June 30, 2027, in the Amount of \$14,000
- A-2 Approval of the Update to the Workforce Innovation and Opportunity Act Memorandum of Understanding and Authorize the Chair of the Workforce Development Board to Sign All Documents
- A-3 Election of Workforce Development Board Officers Under the Workforce Innovation and Opportunity Act
- A-4 Authorization to Accept Grant Funding to Continue to Operate a Student Training & Employment Program (STEP) For Students with Disabilities in San Joaquin County

PRESENTATION

COMMITTEE REPORTS

INFORMATION ITEMS

- I-1 WorkNet Center Customer Service Survey
- I-2 Success Stories
- I-3 San Joaquin County Labor Market Information Snapshot

DIRECTOR'S REPORT

BOARD MEMBERS QUESTIONS AND COMMENTS

***** PUBLIC COMMENT *****

Public Comments, limited to 250 words or less, may be submitted by sending an email to wdbcomments@sjcworknet.org. **Please no personal attacks.**

Every effort will be made to read all comments received into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the official record on file.

If you need disability-related modification or accommodation in order to participate in this meeting, please contact Annette Lovato at (209) 468-3524 at least 48 hours prior to the start of the meeting.

ADJOURNMENT

The next WDB meeting pending approval is scheduled for Wednesday, July 23, 2025.

This WIOA Title I - Financially Assisted Program or Activity is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities. If you require special accommodation, please contact Annette Lovato (209) 468-3524 at least one day in advance of the meeting. California Relay Service 711 or [1-800-735-2922](tel:1-800-735-2922) (English) [1-800-855-3000](tel:1-800-855-3000) (Spanish).

APPROVAL OF MINUTES

**MINUTES
OF THE
WORKFORCE DEVELOPMENT BOARD**

March 26, 2025

WorkNet

6221 West Lane, Suite 105, Stockton, CA 95210

WORKFORCE DEVELOPMENT BOARD MEMBERS PRESENT

Diane Vigil, Chair

Gene Acevedo

Mark Berger

Jateen Bhakta

Troy Brown

John Doucette

Frank Farrel

Les Fong

Mahalia Gotico

Robert Gutierrez

Raul Hernandez

William Kelly

Dr. Paul I. Lanning

Dr. Lisa Aguilera Lawrenson

Foung Ly

Brooke McCollough

Tim Robertson

Jason Schwarz

Steven Stevenson

Michael Sorensen

Linda Wilcox

MEMBERS ABSENT

LaChelle Adams

Gorgina Halaufia

Jose Hernandez

Julie Jansen

Chris Woods

GUESTS/STAFF PRESENT

John Lutzow, Employment & Economic Development Dept.

Douglas Francovich, Employment & Economic Development Dept.

Tina LaBounty, Employment & Economic Development Dept.

Patty Virgen, Employment & Economic Development Dept.

Nicole Snyder, Employment & Economic Development Dept.

Alejandra Mata, Employment & Economic Development Dept.

Belinda Petate-Chan, Employment & Economic Development Dept.

Megan McSwain, Employment & Development Dept.

Andrea Moccia, Employment & Development Dept.

Jose Parocua, Employment & Economic Development Dept.

Paul Huerta, Employment & Economic Development Dept.

Marcella Galindo, Employment & Economic Development Dept.

Annette Lovato, Employment & Economic Development Dept.

Tim Reynaga, Employment Development Dept.

Gustavo Alatorre, Employment Development Dept.

Veronica Bryant, Employment Development Dept.

Andrea Eich, Employment Development Dept.

Guests who did not identify themselves may not be listed.

ROLL CALL

Chair Vigil called the meeting to order at 7:32 a.m. Roll call was taken, and a quorum of the Board was present.

APPROVAL OF MINUTES

MOTION

Mr. Raul Hernandez moved, and Mr. Brown seconded to approve the February 12, 2025, Workforce Development Board meeting minutes.

M/S/C unanimously.

STATEMENTS OF CONFLICT OF INTEREST

None.

PUBLIC COMMENT

None.

ACTION ITEMS

A-1 Approval of Application for Local Area Subsequent Designation and Local Workforce Development Board Recertification under the Workforce Innovation and Opportunity Act for Program Years 2025-2027

Mr. Lutzow gave a presentation on this item, providing an overview of the Application for Local Area Subsequent Designation and the Board Recertification under the WIOA for Program Years 2025–2027.

MOTION

Mr. Ferral moved, and Mr. Acevedo seconded to approve the Application for Local Area Subsequent Designation and Local Workforce Development Board Recertification under the Workforce Innovation and Opportunity Act for Program Years 2025-2027

M/S/C unanimously.

A-2 Approval of San Joaquin County's Workforce Innovation and Opportunity Act Four-Year Local Plan and Regional Plan for Program Years 2025-2028

Director Virgen gave a presentation on this item, highlighting key priorities of the

Four-Year Local and Regional Plans, including workforce development strategies and stakeholder collaboration for Program Years 2025–2028.

MOTION

Mr. Acevedo moved, and Mr. Ferral seconded to approve the San Joaquin County's Workforce Innovation and Opportunity Act Four-Year Local Plan and Regional Plan for Program Years 2025-2028

M/S/C unanimously.

PRESENTATIONS

None.

COMMITTEE REPORTS

None.

INFORMATION ITEMS

- I-1 WorkNet Center Customer Service Survey
- I-2 Success Stories
- I-3 San Joaquin County Labor Market Information Snapshot

DIRECTOR'S REPORT

Director Virgen provided the following updates:

- The department was awarded a \$993,000 grant from the Department of Rehabilitation to assist individuals with disabilities. Funding will support application assistance, ADA facility upgrades (including push-button doors), and improvements to website accessibility.
- Received a \$90,080 National Farmworker Jobs Program (NFJP) Youth Grant to support underserved youth with employment and training opportunities.
- Continue work under the awarded CEMI grant to increase employer engagement in San Joaquin County and hosted a successful roundtable in partnership with the Lodi Chamber with Advanced Manufacturer Employers.
- Launched the SPARK Grant Program with ARPA funding to provide financial relief and strategic support to small business with utility reimbursements up to \$5,000 for expenses from January 2022 to present.

- ARPA funds allocated to Shop San Joaquin – Open Rewards app which incentivizes consumers to shop local to receive up to \$200 in rewards when they spend \$200 at eligible businesses.
- Provided ARPA funding to the Stockton Chamber's STAART program to launch the mobile app and provide eligible businesses grants for security camera installations.
- Applied and received the Award of Excellence from the California Association for Local Economic Development (CALED) for the partnership with the Chamber in launching the STAART program.
- Completed an MC3 Building Trades training cohort at the San Joaquin County Jail, introducing incarcerated individuals to union apprenticeships. A new, all-women MC3 cohort begins April 14. The six-week program has an 80% placement rate and continues to be a strong partnership between workforce development and local trade unions.
- The new Tracy office will officially open on April 1, in partnership with the Housing Authority. Final preparations are underway, including phone service installation.

BOARD MEMBERS QUESTIONS AND COMMENTS

None.

ADJOURNMENT

MOTION

Mr. Raul Hernandez moved, and Mr. Ferral seconded to adjourn the meeting at 8:38 a.m.

M/S/C unanimously.

STATEMENTS OF CONFLICT OF INTEREST

PUBLIC COMMENT

ITEM #1

Approval of Agreement with The Munoz Group to Provide One-Stop Operator Services for America's Job Centers of California (AJCC) for the Period of July 1, 2025, through June 30, 2027, in the Amount of \$14,000

DATE: May 28, 2025

ACTION ITEM: 1

TO: San Joaquin County Workforce Development Board

FROM: Patricia Virgen, Executive Director

SUBJECT: Approval of Agreement with The Munoz Group to Provide One-Stop Operator Services for America's Job Centers of California (AJCC) for the Period of July 1, 2025, through June 30, 2027, in the Amount of \$14,000

IT IS RECOMMENDED:

1. That the Workforce Development Board (WDB) approve the recommendation to fund an agreement with The Munoz Group to provide One-Stop Operator services for the America's Job Center of California (AJCC), as authorized under the Workforce Innovation and Opportunity Act (WIOA). The agreement will span two years, covering the periods of July 1, 2025, through June 30, 2027, with annual allocations totaling \$14,000, contingent upon the availability of funds and satisfactory performance.; and
2. Authorize the Director of Purchasing and Support Services to sign all documents related to this action.

REASON FOR RECOMMENDATION:

Since July 1, 2021, Beaudette Consulting Inc., has been providing AJCC One-Stop Operator services in San Joaquin County. These services were secured as part of a State approved regional procurement effort initially through Madera County in 2020. The current agreement with Beaudette Consulting Inc. expires June 30, 2025. Madera County issued a new Request for Proposal (RFP) on November 18, 2024, to secure a WIOA Title I AJCC One-Stop Operator with services provided to the Local Workforce Development Boards (LWDB) of the San Joaquin Valley Sub Region, made up of Kings, Madera, San Joaquin, and Stanislaus Counties.

The Munoz Group has been selected as the Sub-Regional One Stop Operator.

Background

On May 1, 2023, the State released State Directive WSD22-13 establishing procedures for the selection of AJCC One-Stop Operators. The AJCC One-Stop Operator fulfills distinct and separate roles within the system, roles that must be clearly articulated as part of a competitive procurement and selection processes as required by the WIOA.

In California, AJCC One-Stop Operators are responsible for coordinating service delivery among all AJCC required partners and service providers within the Local Workforce Development Area (LWDA). By having the AJCC One-Stop Operator act as the local service delivery coordinator, it allows local WDBs to focus on strategic planning and developing partnerships at the local and regional level.

The role and responsibilities of the AJCC One-Stop Operator include the following:

- Coordinating the service delivery of required AJCC partners and service providers.
- Ensuring the implementation of partner responsibilities and contributions agreed upon in the Memorandums of Understanding - Phase I and Phase II.
- Reporting to Local Boards on operations, performance, and continuous improvement recommendations.
- Implementing policies established by Local Boards.
- Adhering to all applicable federal and state guidance.

The AJCC One-Stop Operator may not perform any of the following:

- Convene system stakeholders to assist in the development of the local plan.
- Prepare and submit local plans.
- Be responsible for oversight of itself.
- Manage or significantly participate in the competitive selection process for an AJCC One-Stop Operator.
- Select or terminate AJCC One-Stop Operator, Adult and Dislocated Worker Career Services Providers, and Youth Service Providers.
- Negotiate local performance accountability measures.
- Develop and submit a budget for activities of the local WDB in the local area.

The Directive allows local boards to regionally select an AJCC One-Stop Operator through a competitive process at least once every four years.

Procurement Process

When selecting an AJCC One-Stop Operator, local WDBs are required to fully adhere to the federal procurement standards outlined in Uniform Guidance Sections 200.318-200.326, as well as local procurement policies. The procurement as follows is compliant with the aforementioned expectations.

On November 18, 2024, a sub-region of the San Joaquin Valley consisting of four LWDAs (Kings, Madera, San Joaquin, and Stanislaus Counties) collectively released, via Madera County with a closing date of February 28, 2025.

The proposals were reviewed by representatives from the four participating WDBs, and it was noted that The Munoz Group has previously served as the AJCC operator for the Pacific Gateway Workforce Innovation Network in Long Beach. The four WDBs determined that the proposal was preferred over the proposal from Beaudette Consulting Inc.

Approval of this recommendation will enable San Joaquin County to secure an AJCC One-Stop Operator as required under the WIOA and as required by the State.

FISCAL IMPACT:

If approved by the Workforce Development Board, \$14,000 will be obligated for the provision of WIOA One-Stop Operator Services (\$7,000 to be expensed in FY 2025-26 and \$7,000 to be expensed in FY 2026-27).

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. The One-Stop Operator will begin providing services under the terms of the agreement on July 1, 2025

ACTION TAKEN: APPROVED:_____ DISAPPROVED:_____ OTHER:_____

BY:_____ DATE:_____

MOTIONED BY:_____ SECONDED BY:_____

YES:_____

NO:_____

MADERA COUNTY WORKFORCE INVESTMENT CORPORATION AGREEMENT

ONE-STOP OPERATOR SERVICES FOR THE SAN JOAQUIN VALLEY SUB REGIONAL PLANNING UNIT

THIS AGREEMENT, is made and entered into by and between the Madera County Workforce Investment Corporation, the County of Kings (a political subdivision of the State of California), the County of San Joaquin (a political subdivision of the state of California), and the County of Stanislaus (a political subdivision of the state of California) (hereinafter referred to collectively as the “Sub-RPU Entities”); and, The Munoz Group, 541 Termino Avenue, Long Beach, CA 90814, (hereinafter referred to as “Contractor”).

WHEREAS, the Sub-RPU Entities desire to contract with Contractor for special services which consist of acting as the One-Stop Operator for the Sub RPU Entities; and

WHEREAS, Contractor is trained, experienced, and competent to perform such services in connection with the specified duties of the One-Stop Operator as attached hereto as Exhibit “A”; and

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties hereby agree as follows:

1. SCOPE OF SERVICES

Contractor shall provide services in accordance with the terms and conditions stated herein, and any specifically referenced attachments hereto. Contractor’s services include, but are not limited to, the following:

A. Acting as the one stop operator for the Sub-RPU Entities as outlined in the attached Exhibit “A” (General Scope of Work); and, Exhibit “B” (Budget for Services).

The following exhibits are specifically incorporated by reference, attached hereto, and made a part hereof, except when in conflict with this Agreement or modified herein:

Exhibit A-General Scope of Work
Exhibit B-Budget for Services
Exhibit C-Assurances and Certifications

2. TERM

The term of this Agreement shall be for a period of two (2) years, commencing on the 1st day of July, 2025, and continue until the 30th day of June, 2027, unless sooner terminated in accordance with the sections entitled “TERMINATION FOR CONVENIENCE” or “TERMINATION FOR CAUSE”, as set forth elsewhere in this Agreement. Agreement

term is subject to one two-year extension, which is to be determined and approved in the 3rd quarter of the 2nd year.

3. COMPENSATION

The Sub-RPU Entities agree to a Total Agreement Price of Fifty-Six Thousand and No/100 Cents (\$56,000) for all of Contractor's services to be provided herein, as are more specifically set forth under the "Scope of Work." Contractor will be paid separately by each Sub-RPU Entity in a percentage of the total and shall invoice accordingly as follows:

For each program year beginning July 1, 2025, the following compensation shall be:

Sub-RPU Entities	PY July 1, 2025 - June 30, 2026	PY July 1, 2026 - June 30, 2027	Share of Total Contract Price
Kings County	\$7,000.00	\$7,000.00	25.0% (\$14,000.00)
Madera County Workforce Investment Corporation	\$7,000.00	\$7,000.00	25.0% (\$14,000.00)
San Joaquin County	\$7,000.00	\$7,000.00	25.0% (\$14,000.00)
Stanislaus County	\$7,000.00	\$7,000.00	25.0% (\$14,000.00)
Total Compensation	\$28,000	\$28,000	\$56,000

Subject to the availability of funds and satisfactory performance as determined by the four (4) Local Workforce Development Areas that are party to this Agreement.

The Total Agreement Price shall include all of the Sub-RPU Entities' compensation to Contractor, including reimbursement for all expenses incurred by Contractor in the performance of this Agreement. As stated in the Scope of Work, the separate Sub-RPU Entities may wish to have the Contractor provide additional services at the rate specified within the Scope. This will require a separate agreement, and the entity requesting the additional services will be solely liable for the cost of the services rendered and will be billed accordingly. Other than that exception, no other fees or expenses of any kind shall be paid to Contractor in addition to the Total Agreement Price. In no event shall the total services to be provided hereunder exceed the Total Agreement Price. This fee may be subject to withholding for State of California income tax.

Any and/or all payments made under this Agreement shall be paid by check, payable to the order of the Contractor and be mailed or delivered to Contractor at:

Name: The Munoz Group
Address: 541 Termino Avenue
City/State/Zip: Long Beach, California 90814

Contractor may request that the Sub-RPU Entities mail the check to Contractor, at such other address as Contractor may from time to time designate to the Sub-RPU Entities.

Such request must be made in writing in accordance with the procedures as outlined under Section 7 of this Agreement.

4. PRICING CONDITIONS

The Sub-RPU Entities agree to pay Contractor for all services required herein as prescribed, fixed at the submitted pricing, which shall include reimbursement for all expenses incurred. No other expenses shall be paid to Contractor without formal approval by the entity in each of the separate Sub-RPU Entities of the Sub-RPU Entities having the power to enter into contracts or their authorized agent. In no event shall the total services to be performed here under exceed \$28,000 for each program year beginning 2025 and ending 2027.

The Sub-RPU Entities shall not be responsible for any charges or expenses incurred by Contractor, his/her agents, employees or independent Contractors, other than those listed herein, in connection with the performance of services hereunder unless authorized in advance in writing by the Sub-RPU Entities.

5. TERMS OF PAYMENT

Payment may be made monthly or quarterly for satisfactory performance of the services required to be provided herein and as set forth under the attached "Scope of Work." Payment shall be made in the following manner:

Contractor shall submit an invoice quarterly **within 30 calendar days of each invoice period**, detailing the services it has provided and the amount owed under this Agreement. In addition to the invoice submitted by the Contractor for payment, Contractor must complete and submit to the Sub-RPU Entities, Form W-9, "A Request for Taxpayer Identification Number and Certification", located at (www.irs.gov/pub/irs-pdf/fw9.pdf). Both the invoice and W-9 form shall be forwarded to the points of contact at the address shown under Section 7 of this Agreement, **not later than thirty (30) calendar days after completion and acceptance by the separate Sub-RPU Entities of all tasks identified on the invoice**. Upon approval by separate Sub-RPU Entities of the Sub-RPU, the fee due hereunder shall be paid to Contractor within thirty (30) days following receipt of a complete and correct invoice.

Each invoice or approved alternate documentation must:

- A. Detail by task the service performed by Contractor.
- B. Detail the labor cost (number of hours) attributed to each task.
- C. Show the cumulative cost for all tasks performed to date.

- D. Provide any additional information and data requested by Sub-RPU Entities as deemed necessary by the Sub-RPU Entities to properly evaluate or process Contractor's invoice.

A invoice template will be provided but not required to be used.

In no event shall the Sub-RPU Entities be liable for the payment of any invoice not submitted within thirty (30) calendar days following termination of the Agreement.

6. NO PAYMENT FOR SERVICE PROVIDED FOLLOWING EXPIRATION / TERMINATION OF AGREEMENT

Contractor shall have no claim against the Sub-RPU Entities for payment of any kind whatsoever for any services provided by Contractor which were provided after the expiration or termination of this Agreement. Should one or more Sub-RPU Entities elect to terminate this Agreement for any reason, then Agreement shall continue as to the other Sub-RPU Entities. The terminating Sub-RPU Entity(s) shall provide thirty (30) calendar days written notice to the Contractor and non-terminating Sub-RPU Entities of the termination date. Upon the effective date of such notice, all of the terms of this Agreement shall apply with regard to the non-terminating Sub-RPU Entity(s). Furthermore, the Total Agreement Price, or the remainder thereof, shall be reduced in proportion accordingly by each terminated Sub-RPU amount.

7. NOTICES

All notices, requests, demands or other communications under this Agreement shall be in writing. Notice shall be sufficiently given for all purposes as follows:

- A. Personal Delivery. When personally delivered to the recipient, notice is effective upon delivery.
- B. First Class Mail. When mailed first class to the last address of the recipient known to the party giving notice, notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.
- C. Certified Mail. When mailed by certified mail, return receipt requested, notice is effective upon receipt, if delivery is confirmed by a return receipt.
- D. Overnight Delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account, notice is effective on delivery, if delivery is confirmed by the delivery service.
- E. Facsimile Transmission. When sent by fax to the last fax number of the recipient known to the party giving notice, notice is effective upon receipt, provided that: a) a duplicate copy of the notice is promptly given by first class mail or certified mail or by overnight delivery, or b) the receiving party delivers a written confirmation

of receipt. Any notice given by fax shall be deemed received on the next business day if received after 5:00 P.M. (recipient's time) or on a non-business day.

Any correctly addressed notice that is refused, unclaimed or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messengers or overnight delivery service.

Information for notice to the parties to this Agreement at the time of endorsement of this Agreement is as follows:

Contractor

541 Termino Avenue
Long Beach, California 90814

County of Kings

124 N. Irwin Street
Hanford, California 93230
Fax: 559-585-3536

**Madera County Workforce
Investment Corporation**

P.O. Box 1205
Madera, California 93639
Fax: 559-673-1794

County of San Joaquin

6221 West Lane, Ste 105
Stockton, California 95203
Fax: 209-953-3330

County of Stanislaus

251 East Hackett Road C-2
Modesto, California 95358
Fax: 209-558-2164

Any party may change its address or fax number by giving the other party notice of the change in any manner permitted by this Agreement.

8. CONDITION SUBSEQUENT/NON-APPROPRIATION OF FUNDING

The compensation paid to Contractor pursuant to this Agreement is based on the Sub-RPU Entities' continued appropriation of funding for the purpose of this Agreement, as well as the receipt of local, county, state and/or federal funding for this purpose. The parties acknowledge that the nature of government finance is unpredictable, and that the rights and obligations set forth in this Agreement are therefore contingent upon the receipt and/or appropriation of the necessary funds. In the event that funding is terminated, in whole or in part, for any reason, at any time, this Agreement and all obligations of the Sub-RPU Entities arising from this Agreement shall be immediately discharged. The Sub-RPU Entities agree to inform Contractor no later than ten (10) calendar days after the Sub-RPU Entities determine, in their judgment, that funding will be terminated and the final date for which funding will be available. Under these circumstances, all billing or other claims for compensation or reimbursement by Contractor arising out of performance of this Agreement must be submitted to the Sub-RPU Entities prior to the final date for which

funding is available. In the alternative, the Sub-RPU Entities and Contractor may agree, in such circumstance, to a suspension or modification of either party's rights and obligations under this Agreement. Such a modification, if the parties agree thereto, may permit a restoration of previous Agreement terms in the event funding is reinstated. Also in the alternative, the Sub-RPU Entities may, if funding is provided to the Sub-RPU Entities in the form of promises to pay at a later date, whether referred to as "government warrants," "IOUs," or by any other name, the Sub-RPU Entities may, in their sole discretion, provide similar promises to pay to the Contractor, which the Contractor hereby agrees to accept as sufficient payment until cash funding becomes available.

9. TERMINATION FOR CONVENIENCE

This Agreement, notwithstanding anything to the contrary herein above or hereinafter set forth, may be terminated by the Sub-RPU Entities at any time without cause or legal excuse by providing the other party with thirty (30) calendar days written notice of such termination.

Upon the effective date of termination, the Sub-RPU Entities shall have no further liability to Contractor except for payment for actual services incurred during the performance hereunder. Such liability is limited to the time specified in said notice and for services not previously reimbursed by the Sub-RPU Entities. Such liability is further limited to the extent such costs are actual, necessary, reasonable, and verifiable costs and have been incurred by Contractor prior to, and in connection with, discontinuing the work hereunder.

Should one or more Sub-RPU Entities wish to terminate this Agreement, the Agreement shall continue as to the other Sub-RPU Entities. The terminating Sub-RPU Entity(s) shall provide thirty (30) calendar days written notice to the Contractor and non-terminating Sub-RPU Entities of the termination date. Upon the effective date of such notice, all of the terms of this Section 9 shall apply with regard to the terminating Sub-RPU Entity(s). Furthermore, the Total Agreement Price, or the remainder thereof, shall be reduced in proportion to the amount remaining of the Total Agreement Price attributable to the terminating Sub-RPU Entity(s).

10. TERMINATION FOR CAUSE

The Sub-RPU Entities may terminate this Agreement and be relieved of making any payments to Contractor, and all duties to Contractor should the Contractor fail to perform any material duty or obligation of the Agreement. Notice shall be given as otherwise provided herein. In the event of such termination the Sub-RPU Entities may proceed with the work in any manner deemed proper by the Sub-RPU Entities. All costs to the Sub-RPU Entities shall be deducted from any sum otherwise due the Contractor and the balance, if any, shall be paid to the Contractor upon demand. Such remedy is in addition to such other remedies as may be available to the Sub-RPU Entities provided by law.

11. MODIFICATION OF THE AGREEMENT

Notwithstanding any of the provisions of this Agreement, the parties may agree to amend this Agreement. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto. No oral understanding or Agreement not incorporated herein shall be binding on any of the parties hereto.

12. INSURANCE

- A. Prior to the commencement of work, and as a precondition to this Agreement, Contractor shall purchase and maintain the following types of insurance for the stated minimum limits indicated during the term of this Agreement. Contractor shall provide a certificate of insurance and endorsements naming each entity comprising the Sub-RPU Entities as an additional insured on each policy. The insurance carrier shall be required to give Sub-RPU Entities notice of termination prior to the intended termination of any specified policy. Each certificate of insurance shall specify if Contractor has a self-insured retention (“SIR”), and if so, Contractor shall be required to provide the entire policy of insurance with which it has a SIR.
1. Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 annual aggregate covering bodily injury, personal injury and property damage. The Sub-RPU Entities and their officers, employees and agents shall be endorsed to above policies as additional insured, using ISO form CG2026 or an alternate form that is at least as broad as form CG2026, as to any liability arising from the performance of this Agreement.
 2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage, or alternatively split limits of \$500,000 per person and \$1,000,000 per accident for bodily injury with \$250,000 per accident for property damage.
 3. Workers Compensation: Statutory coverage, if and as required according to the California Labor Code, including Employers' Liability limits of \$1,000,000 per accident. The policy shall be endorsed to waive the insurer's subrogation rights against the Sub-RPU Entities.
 4. Professional Liability: \$1,000,000 limit per occurrence and \$5,000,000 annual aggregate limit covering Contractors wrongful acts, errors and omissions. Any aggregate limit for professional liability must be separate and in addition to any CGL aggregate limit. Claims-made coverage requires Contractor to maintain a minimum of three (3) years extended reporting period or tail coverage.

B. Insurance Conditions

1. Insurance is to be primary and non-contributory with any insurance of the Sub-RPU, and placed with admitted insurers rated by A.M. Best Co. as A: VII or higher. Lower rated, or approved but not admitted insurers, may be accepted.
2. Each of the above required policies shall be endorsed to provide the Sub-RPU Entities with 30 days prior written notice of cancellation. The Sub-RPU Entities are not liable for the payment of premiums or assessments on the policy. No cancellation provisions in the insurance policy shall be construed in derogation of the continuing duty of Contractor to furnish insurance during the term of this Agreement.
3. If the contractor maintains broader coverage and/or higher limits than the minimums shown above, the Sub-RPU requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Sub-RPU.
4. If the Contractor uses subcontractors or others to perform work under this Agreement, such subcontractor or other persons shall be Named Insured or Additionally Insured to the Contractor's required insurance coverage, or required by the Contractor to comply with equivalent insurance and conditions of this Section

13. INDEMNIFICATION

Contractor has the contracted duty (hereinafter "the duty") to indemnify, defend and hold harmless, the Sub-RPU Entities, their Board of Supervisors, officers, employees, agents and assigns from and against any and all claims, demands, liability, judgments, awards, interest, attorney's fees, costs, experts' fees and expenses of whatsoever kind or nature, at any time arising out of or in any way connected with the performance of this Agreement, whether in tort, Agreement or otherwise. This duty shall include, but not be limited to, claims for bodily injury, property damage, personal injury, and contractual damages or otherwise alleged to be caused to any person or entity including, but not limited to employees, agents and officers of Contractor.

Contractor's liability for indemnity under this Agreement shall apply, regardless of fault, to any acts or omissions, willful misconduct or negligent conduct of any kind, on the part of the Contractor, its agents, sub-contractors and employees. The duty shall extend to any allegation or claim of liability except in circumstances found by a jury or judge to be the sole and legal result of the willful misconduct of the Sub-RPU Entities. This duty shall arise at the first claim or allegation of liability against the Sub-RPU Entities. Contractor will on request and at its expense defend any action suit or proceeding arising hereunder. This clause for indemnification shall be interpreted to the broadest extent permitted by law.

Each Sub-RPU entity agrees to indemnify, defend and hold harmless each of the other Sub-RPU Entities, their Board of Supervisors, officers, employees, agents and assigns from and against any and all claims, demands, liability, judgments, awards, interest, attorney's fees, costs, experts' fees and expenses of whatsoever kind or nature, at any time arising out of or in any way connected with services rendered to that specific entity under this Agreement by Contractor.

14. PATENT INDEMNITY

The Contractor shall hold the individual Sub-RPU Entities of the Sub-RPU Entities, their officers, agents, and employees, harmless from liability of any nature in kind, including costs and expenses, from infringement or use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in connection with this proposal. The Contractor may also be required to furnish a bond or other indemnification to the Sub-RPU Entities against any and all loss, damage, costs, expenses, claims, and liability for patent or copyright infringement.

15. INDEPENDENT CONTRACTOR

It is mutually understood and agreed that Contractor is an independent Contractor in the performance of the work duties and obligations devolving upon Contractor under this Agreement. The Sub-RPU Entities shall neither have, nor exercise any control or direction over the methods by which Contractor shall perform the assigned work and functions. The contractual interest of Sub-RPU Entities is to assure that the services covered by this Agreement shall be performed and rendered in a competent, efficient and satisfactory manner.

It is agreed that no employer-employee relationship is created and Contractor shall hold the Sub-RPU Entities harmless and be solely responsible for withholding, reporting and payment of any federal, state or local taxes; any contributions or premiums imposed or required by workers' compensation; any unemployment insurance; any social security income tax; and any other obligations from statutes or codes applying to Contractor, or its sub-contractors and employees, if any.

It is mutually agreed and understood that Contractor, its sub-contractors and employees, if any, shall have no claim under this Agreement or otherwise against the Sub-RPU Entities for vacation pay, sick leave, retirement or social security benefits, occupational or non-occupational injury, disability or illness, or loss of life or income, by whatever cause.

Contractor shall insure that all its personnel and employees, sub-contractors and their employees, and any other individuals used to perform the Contracted services are aware and expressly agree that the Sub-RPU Entities are not responsible for any benefits, coverage or payment for their efforts.

16. RECORDS, INFORMATION AND REPORTS

Contractor shall maintain full and accurate records with respect to all matters covered under this Agreement. To the extent permitted by law, the Sub-RPU Entities shall have free access at all proper times or until the expiration of ten (10) years after the furnishing of services to such records, and the right to examine and audit the same and to make transcripts there from, and to inspect all data, documents, proceedings, and activities pertaining to this Agreement.

To the extent permitted by law, Contractor shall furnish the Sub-RPU Entities such periodic reports as the Sub-RPU Entities may request pertaining to the work or services undertaken pursuant to this Agreement. The costs and obligations incurred or to be incurred in connection therewith shall be borne by the Contractor.

17. OWNERSHIP OF DOCUMENTS

To the extent permitted by law, all technical data, evaluations, plans, specifications, reports, documents, or other work products developed by Contractor hereunder are the exclusive property of the Sub-RPU Entities and upon request of a Sub-RPU Entity or Entities shall be delivered upon completion of the services authorized hereunder. In the event of termination, all finished or unfinished documents and other materials, if any, at the option of the Sub-RPU Entities, and to the extent permitted by law, shall become the property of the Sub-RPU Entities. Contractor may retain copies thereof for its files and internal use.

Any publication of information directly derived from work performed or data obtained in connection with services rendered under this Agreement must be first approved by the Sub-RPU Entities.

18. QUALITY OF SERVICE

Contractor shall perform its services with care, skill, and diligence, in accordance with the applicable professional standards currently recognized by such profession, and shall be responsible for the professional quality, technical accuracy, completeness, and coordination of all reports, designs, drawings, plans, information, specifications, and/or other items and services furnished under this Agreement.

Contractor shall, without additional compensation, correct or revise any errors or deficiencies immediately upon discovery in its reports, drawings, specifications, designs, and/or other related items or services.

19. PERSONAL SATISFACTION AS A CONDITION PRECEDENT

The obligations of the Sub-RPU Entities as provided in this Agreement are expressly conditioned upon Contractor's compliance with the provisions of this Agreement to the personal satisfaction of the Sub-RPU Entities. The Sub-RPU Entities shall determine compliance in good faith as a reasonable person would under the circumstances.

20. PUBLIC AGENCY PARTICIPATION

Any public agency, i.e., city, district, public authority, public agency, municipality and other political subdivision or a public corporation of California (hereinafter referred to as Public Agency) located in the State of California shall have the option of participating in this agreement at the same prices and terms and conditions. The Sub-RPU Entities are not an agent, partner, or representative of the Public Agency, and is not obligated or liable for any financial responsibility in connection with purchase orders issued by any Public Agency. The Public Agency shall accept sole responsibility for placing orders or payments with the Contractor.

21. ENTIRE AGREEMENT

This Agreement and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other Agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

22. THE SUB-RPU ENTITIES NOT OBLIGATED TO THIRD PARTIES

The Sub-RPU Entities shall not be obligated or liable hereunder to any party other than Contractor.

23. LAWS, LICENSES, PERMITS AND REGULATIONS

Contractor and the Sub-RPU Entities agree to comply with all State laws and regulations that pertain to construction, health and safety, labor, minimum wage, fair employment practice, equal opportunity, and all other matters applicable to Contractor and the Sub-RPU Entities, their sub-grantees, Contractors, or sub-contractors, and their work.

Contractor shall possess and maintain all necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Kings, Madera County Workforce Investment Corporation, County of Merced, County of San Joaquin; County of Stanislaus; and all other appropriate governmental agencies, including any certification and credentials required by the Sub-RPU Entities. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this Agreement and constitutes grounds for the termination of this Agreement by the Sub-RPU Entities.

24. LIMITED AFFECT OF WAIVER OR PAYMENT

In no event shall the making, by the Sub-RPU Entities, of any payment to Contractor constitute, or be construed as, a waiver by the Sub-RPU Entities of any breach of covenant, or any default which may then exist, on the part of Contractor. The making of any such payment by the Sub-RPU Entities while any such breach or default shall exist, shall not be

construed as acceptance of substandard or careless work or as relieving Contractor from its full responsibility under this Agreement.

No waiver by either party of any default, breach or condition precedent shall be valid unless made in writing and signed by the parties hereto. No oral waiver of any default, breach or condition precedent shall be binding on any of the parties hereto. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder.

25. PERSONNEL

Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this Agreement. All of the services required hereunder will be performed by Contractor or under its supervision, and all personnel engaged in the work shall be qualified to perform such services.

26. SUB-CONTRACTS - ASSIGNMENT

Contractor shall not sub-contract or assign this Agreement, or any part thereof, or interest therein, directly or indirectly, voluntarily or involuntarily, to any person without obtaining the prior written consent by the Sub-RPU Entities. Contractor remains legally responsible for the performance of all Agreement terms including work performed by third parties under sub-contracts. Any sub-contracting will be subject to all applicable provisions of this Agreement. Contractor shall be held responsible by the Sub-RPU Entities for the performance of any sub-contractor whether approved by the Sub-RPU Entities or not.

27. APPLICABLE LAW; VENUE

All parties agree that this Agreement and all documents issued or executed pursuant to this Agreement as well as the rights and obligations of the parties hereunder are subject to and governed by the laws of the State of California in all respects as to interpretation, construction, operation, effect and performance. No interpretation of any provision of this Agreement shall be binding upon the Sub-RPU Entities unless agreed in writing by the Sub-RPU Entities and their counsel.

Notwithstanding any other provision of this Agreement, any disputes concerning any question of fact or law arising under this Agreement or any litigation or arbitration arising out of this Agreement, shall be tried in the county where services are being provided, unless the parties agree otherwise or are otherwise required by law.

28. BREACH OF AGREEMENT

Upon breach of this Agreement by Contractor, the Sub-RPU Entities shall have all remedies available to it both in equity and/or at law.

29. LIMITATION ON LIABILITY

In the event there is a claim of breach against one or more of the Sub-RPU Entities that is a signatory to this Agreement, Contractor shall be limited to recovery against the breaching entity only. Contractor shall have no cause of action against the non-breaching Sub-RPU Entities, their Board of Supervisors, officers, employees, agents and assigns. Contractor expressly waives any right to recovery in any amount for any cause of action or legal theory against the non-breaching Sub-RPU Entities.

30. REMEDY FOR BREACH AND RIGHT TO CURE

Notwithstanding anything else in this Agreement to the contrary, if Contractor fails to perform any obligation of this Agreement, the Sub-RPU Entities may themselves perform, or cause the performance of, such agreement or obligation. In that event, Contractor will, on demand, fully reimburse the Sub-RPU Entities for all such expenditures. Alternatively, the Sub-RPU Entities, at their option, may deduct from any funds owed to Contractor the amount necessary to cover any expenditures under this provision. This is in addition to any other remedies available to the Sub-RPU Entities by law or as otherwise stated in this Agreement.

31. SUCCESSORS IN INTEREST

All the terms, covenant, and conditions of this Agreement shall be binding and in full force and effect upon any successors in interest and assigns of the parties hereto. This paragraph shall not be deemed as a waiver of any of the conditions against assignment set forth herein.

32. CONFLICT OF INTEREST

Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of this Agreement. Contractor shall ensure that no conflict of interest exists between its officers, employees, or sub-contractors, and the Sub-RPU Entities. Contractor shall ensure that no officer or employee of the Sub-RPU Entities is placed in a position that enables them to influence this Agreement in a manner that will have any direct or indirect financial interest resulting from this Agreement. Contractor shall ensure that no employee of the Sub-RPU Entities shall have any relationship to the Contractor or officer or employee of the Contractor, nor that any such person will be employed by Contractor in the performance of this Agreement without immediate divulgence of such fact to the Sub-RPU Entities.

33. NONDISCRIMINATION IN EMPLOYMENT, SERVICES, BENEFITS AND FACILITIES

Contractor and any sub-contractors shall comply with all applicable federal, state, and local anti-discrimination laws, regulations, and ordinances and shall not unlawfully discriminate, deny family care leave, harass, or allow harassment against any employee, applicant for employment, employee or agent of the Sub-RPU Entities, or recipient of services

contemplated to be provided or provided under this Agreement, because of race, ancestry, marital status, color, religion, political affiliation or belief, national origin (including limited English proficiency), ethnic group identification, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), sexual orientation, age, or disability. Contractor shall ensure that the evaluation and treatment of its employees and applicants for employment, the treatment of the Sub-RPU Entities' employees and agents, and recipients of services are free from such discrimination and harassment.

Contractor represents that it is in compliance with and agrees that it will continue to comply with the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.), the Fair Employment and Housing Act (Government Code §§ 12900 et seq.), Executive Order 11246, 20 CFR 683.285, 29 CFR Part 38, WIOA Section 188, and ensure a workplace free of sexual harassment pursuant to Government Code 12950; and regulations and guidelines issued pursuant thereto.

Contractor agrees to compile data, maintain records and submit reports to permit effective enforcement of all applicable anti-discrimination laws and this provision.

Contractor shall include this nondiscrimination provision in all sub-agreements related to this Agreement and when applicable give notice of these obligations to labor organizations with which they have Agreements.

34. CAPTIONS

The captions of each paragraph in this Agreement are inserted as a matter of convenience and reference only, and in no way define, limit, or describe the scope or intent of this Agreement or in any way affect it.

35. SEVERABILITY

If a court of competent jurisdiction holds any provision of this Agreement to be illegal, unenforceable or invalid, in whole or in part, for any reason, the validity and enforceability of the remaining provisions, or portion of them, will not be affected. Compensation due to Contractor from the Sub-RPU Entities may, however, be adjusted in proportion to the benefit received despite the removal of the effected provision.

36. DUPLICATE COUNTERPARTS

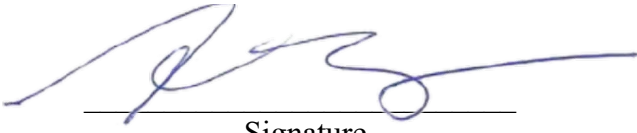
This Agreement may be executed in duplicate counterparts, each of which shall be deemed a duplicate original. The Agreement shall be deemed executed when it has been signed by all parties.

37. ASSURANCES AND CERTIFICATIONS

See Exhibit C

[Signature pages follow]

TMG – The Munoz Group

A handwritten signature in blue ink, appearing to read 'Andrew Munoz', written over a horizontal line.

Signature

Andrew Munoz

Print Name

Principal

Title

05/20/25

Dated

County of Kings

APPROVED AS TO LEGAL FORM
KINGS COUNTY COUNSEL
(*If Applicable*)

Signature

Signature

Print Name

Print Name

Title

Title

Dated

Dated

Madera County Workforce Investment Corporation

Signature

Print Name

Title

Dated

County of San Joaquin

APPROVED AS TO LEGAL FORM
SAN JOAQUIN COUNTY COUNSEL
(*If Applicable*)

Signature

Print Name

Title

Dated

Signature

Print Name

Title

Dated

County of Stanislaus

APPROVED AS TO LEGAL FORM
STANISLAUS COUNTY COUNSEL
(*If Applicable*)

Signature

Print Name

Title

Dated

Signature

Print Name

Title

Dated

EXHIBIT “A” General Scope of Work

PURPOSE

This “General Scope of Work” is intended to provide the services under this contract that will be rendered to all workforce bodies represented above as the Sub-RPU Entities.

ONE-STOP OPERATOR ROLE

Three major roles One-Stop Operator (Contractor):

1. Facilitates collaboration and cooperation among Partners.
2. Validates and ensures partner organizations adhere to the Memorandum of Understanding (MOU) documents (Phase I and II) providing infrastructure and operations contributions as determined in the WIOA legislation.
3. The Contractor will act as a liaison between the Workforce Development Boards of the Sub-RPU Entities and the America’s Job Centers of California Partners (“AJCC”).

Mandatory duties of the One-Stop Operator (Contractor):

1. The SJV Sub-RPU expects to generally limit the role of the One-Stop Operator to the minimum requirements of “coordinating the service delivery of required one-stop partners and service providers” (20 CFR § 678.620):
 - a. Coordinate service delivery of required one-stop partners and service providers.
 - Create and maintain an up-to-date list of partners and the agreed upon services outlined in MOU and referral processes;
 - Create and manage an innovative solution to educate partners and internal staff on the services provided by all one-stop partner organizations;
 - Meet with individual partner agencies as needed to fulfill the requirements of the agencies reviewed by one-stop operator;
 - Coordinate and schedule quarterly meetings with one-stop partners:
 - Discuss ways to reach common goals;
 - Leverage resources across partner organizations;
 - Discuss programmatic and financial issues faced by the partners as well as troubleshooting issues;
 - Discuss how to improve and maintain an effective and successful one-stop system;
 - Discuss opportunities for collaborations on potential grant opportunities that serve the core mission of the one-stop system and partner organizations.
2. Manage, track and oversee a customer satisfaction program to allow for informed business decision makings by the local WDB.
 - Recommend customer satisfaction tools;
 - Provide monthly reports on the results/responses from the approved customer satisfaction tools;
 - Review customer comments identifying trend data to allow for continuous improvement,

making recommendations to local WDB senior management for service delivery process changes that address unfavorable customer experiences/comments.

3. Ensuring that Memoranda of Understanding with all one-stop partners are executed. Ensure the implementation of partner responsibilities and shared budgets and contributions agreed upon in the Memorandums of Understanding Phase I and Phase II. (EDD Directive WSD18-12) In order to fulfill this requirement, the one-stop operator shall:
 - a) Review partner performance of shared services and shared costs, and provide quarterly reports to all parties in the SJV Sub-RPU concerning the assessment of compliance with the separate memorandums of understanding between service providers and one-stop partners;
 - b) Provide an end of the year comprehensive report to all parties in the SJV Sub-RPU and present the one-stop operator's findings to each workforce development board during a public meeting, and be available to respond to inquiries.
 - c) Participate in the coordination of partner meetings at least once a quarter, and attend said meetings. Attendance and participation may be through any suitable modality, including: virtual (Zoom or Teams), telephonic conference calls, in person or through some other readily available/adequate conferencing medium.
 - d) Review policies established by the Local Workforce Development Board and verify implementation.
 - e) Complete all other duties that may be necessary to fulfill the requirements of 20 CFR § 678.620 and maintain compliance as a one-stop operator.

DUTIES THAT MAY NOT BE PERFORMED IN ACCORDANCE WITH WIOA

The following duties are not to be performed by the One-Stop Operator (Contractor) as they are the duties of the Sub-RPU Entities, unless specifically provided in another section of this AGREEMENT:

1. Convene system stakeholders to assist in the development of the local plan
2. Prepare and submit local plans (as required under sec. 107 of WIOA)
3. Be responsible for oversight of itself
4. Manage or significantly participate in the competitive selection process for one-stop operators
5. Select or terminate one-stop operators, career services, and youth providers
6. Negotiate local performance accountability measures
7. Develop and submit budget for activities of the Local Board in the local area

CONFLICT OF INTEREST AND FIREWALLS

In order to ensure that no conflict of interest and proper Workforce Innovation and Opportunity Act firewalls are maintained, the following specific rights and responsibilities will be completed by the Contractor and Sub-RPU Entities:

1. The separate Workforce Development Boards of the Sub-RPU Entities will provide oversight of Contractor.
2. Contractor will have no duties related to procurement and contract selection,

determination, termination, negotiation, or development related to one-stop operators, career services, youth providers, and other agencies.

3. Contractor will facilitate stakeholder engagement but will have no role in direct referrals or service provision.

CONTRACTOR FACILITATION ROLE DELIVERABLES

DESCRIPTION	DELIVERABLES
Be the point of contact regarding issues that are substantive to the partners in theseparate areas of responsibility for the Sub-RPU Entities	<ol style="list-style-type: none"> 1. Ensure all partners have updated contact information; 2. Be accessible to all partners.
<p>Convene partner meetings, at least once per quarter, on a determined schedule to discuss and share information.</p> <p>Quarterly partner meetings will be held in person at the Sub-RPU Entity locations</p>	<ol style="list-style-type: none"> 1. Disseminate updates regarding law and local procedures provided by Sub-RPU Entities or other designated staff to all partners; 2. Promote conversation around and the adoption of creative and innovative methods and best practices in the delivery of required services; 3. Promote continual development and enhancement of the Sub-RPU Entities workforce development system through a fully coordinated and integrated service delivery model that is market driven and offers value-added services to AJCC job seekers; 4. Improve client flow system for AJCC shared servicesincluding: <ol style="list-style-type: none"> a. Cross-training, b. Policies and procedures training, c. Creation of a partner directory, and d. Collaborative efforts for process improvement; 5. Document and disseminate each partner's services and procedures to all partners in each Sub-RPU Entities designated areas of operation and periodically update; 6. While on site, meet with partners and staff individually, if needed.

Determine meeting agendas for AJCC partner meetings.	<ol style="list-style-type: none"> 1. Create meeting agendas and send to each Sub-RPU Entity at least 1 week prior to meeting for review and additions to agenda; 2. Provides minutes to attendees after each meeting; 3. Any changes or cancellations to scheduled meetings must be pre-approved by Sub-RPU POC.
Ensure relevant partners are invited and engaged.	<ol style="list-style-type: none"> 1. Send all scheduled meeting invitations to core partners and additional stakeholders as identified by each of the Sub-RPU Entities, at the beginning of each PY; 2. Follow-up with partners to encourage and confirm attendance.

VALIDATING ROLE DELIVERABLES

DESCRIPTION	DELIVERABLES
Ensure partner organizations adhere to the Memorandum of Understanding (MOU) documents (Phase I and II) providing infrastructure and operations contributions as determined in the WIOA legislation	<ol style="list-style-type: none"> 1. Contractor should provide partner coordination to ensure that the AJCC partners adhere to Memorandums of Understanding (“MOU”); 2. Facilitate alignment regarding the actual provision of career services and the referral system as agreed upon in the MOU; 3. Refer any questions or issues related to MOU agreements to designated points of contact in each of the Sub-RPU Entities.

LIAISING ROLE DELIVERABLES

DESCRIPTION	DELIVERABLES
The Contractor shall act as a liaison between the Sub-RPU Entities and the AJCC partners.	<ol style="list-style-type: none"> 1. Provide all AJCC Partners with updated policies and ensure that partners are following the policies of the AJCC; 2. Report to the separate Sub-RPU Entities or designated staff any AJCC operational issues and recommendations for partner coordination improvement;

-
3. Develop and submit a quarterly report to each of the Sub-RPU Entities that accurately measures and documents operator activities including AJCC partner coordination and activities, operations, performance and continuous improvement recommendations. **The quarterly report is due by the 20th of the month following end of quarter. Report may be submitted by email;**
 4. Attend and report on Contractor activities at WDB meetings for each of the Sub-RPU Entities as requested, but not less than once per quarter;
 5. Adhere to and implement all Federal, State, and Board policies and guidance;
 6. Follow and abide by any current and future WDB administrative directives of the separate Sub-RPU Entities, especially those directives concerning day-to-day operations of the AJCC, Equal Employment Opportunities, and the Americans with Disabilities Act.

UPDATES

The roles and responsibilities of the Contractor may be modified as follows:

1. Federal, state, and local law or requirements are enacted and implemented covering the workforce development system;
2. Regulations and procedures are developed or changed by the U.S. Department of Labor;
3. WDB's governing boards adopt local direction and procedures; and
4. WDB develops and coordinates mandatory strategic initiatives for the local workforce development area.

EXHIBIT “B”
Budget for Services

Service Description	Hours Assigned	Cost Per Hour	Total
1st QUARTER <ul style="list-style-type: none"> Partnership Review and Assessments - review AJCC surveys, referral process, etc. In-Person Site Visits MOU Review Management/Supervisor Meetings (July-Sept) All-Partners’ Quarterly Meeting – create annual calendar for meetings, provide agenda, meeting notes and quarterly report to Local areas. Additional meetings can be coordinated to advance collaboration or implementation of processes or procedures. In-Person Report(s) to WDB and available to respond to inquiries. 	80 Hours		\$8,150
2nd QUARTER <ul style="list-style-type: none"> MOU Review/Partner Service Delivery/Review Policies established by Board Customer Satisfaction/Feedback Monitoring All-Partners’ Quarterly Meeting – provide agenda, meeting notes and quarterly report to Local areas. Additional meetings can be coordinated to advance collaboration or implementation of policies and procedures. In-Person Report(s) to WDB and available to respond to inquiries. 	80 Hours	\$101.88/ HOUR	\$8,150

3rd QUARTER <ul style="list-style-type: none"> • Customer Satisfaction/Feedback Monitoring • All-Partners' Quarterly Meeting – provide agenda, meeting notes and quarterly report to Local areas. Additional meetings as needed. • In-Person Report(s) to WDB and available to respond to inquiries. 	50 Hours	\$5,094
4th QUARTER <ul style="list-style-type: none"> • All-Partners' Quarterly Meeting – provide agenda, meeting notes and quarterly report to Local areas. Additional meetings as needed. • End of the Year Comprehensive report to Local areas. • In-Person Report(s) to WDB and available to respond to inquiries. 	48 Hours	\$4,890
Service Description	Hours Assigned	Total
Complete all other duties that may be necessary to fulfill the requirements of 20 CFR 678.620 and maintain compliance as a One Stop Operator.	16.5 Hours	\$1,715*
TOTAL ANNUAL CONTRACT COST (Hours listed above are estimates by quarter and may be adjusted if needed between quarters. Contract will not exceed \$28,000)		\$28,000

**Amount rounded to bring in alignment with total cost of contract*

EXHIBIT “C” **Assurances and Certifications**

In administering programs under the Act, the Contractor assures and certifies that:

- 1) It will comply with the provisions of the Hatch Act, which limits the political activity of certain State and local government employees;
- 2) No person or organization, including private placement agencies, may charge a fee to any individual for the placement or referral of that individual in or to a training or employment program under the WIOA;
- 3) No funds under the WIOA may be used in support of any religious activity, as specified in

Section 188(a)(3) of the WIOA;

- 4) No participant may be employed in the construction, operation, or maintenance of such part of any facility as is used or will be used for sectarian instruction, or as a place of religious worship;
- 5) Funds may not be used to support any anti-religious activities, such as the preparation or the dissemination of anti-religious materials, whether directed against any particular religion or religions, or against the practice of religion in general. This does not preclude religious organizations from the administration or operation of WIOA programs, or the use of religious facilities in the operation of such programs, when those programs do not promote activities in support of, or against, religion;
- 6) Lobbying Restrictions: If, as a result of this contract, an amount in excess of \$100,000 of WIOA funds is received, by signing this agreement, the contractor hereby assures and certifies to the lobbying restrictions which are codified in the Byrd-Anti-Lobbying Amendment (31 U.S.C. 1352) and the DOL regulations at 29 CFR Part 93.
No federal appropriated funds have been paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant loan, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - a) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, and cooperative agreement, the Contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - b) The Contractor shall include the language of this certification in the award documents for contract transactions over \$100,000 (per OMB) at all tiers (including contracts under grants, loans, or cooperative agreements), and require that all sub-recipients shall certify and disclose accordingly. (Byrd Anti-Lobbying Amendment).
 - c) This certification is a material representation of fact upon which reliance is placed when this transaction is executed. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S. Code Section 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Failure to comply with all requirements of the certifications in this contract may result in suspension of payment under the contract or termination of the contract, or both, and the contractor may be ineligible for award of future state contracts if the department determines any of the following has occurred: (1) false information on the certifications,

or (2) violation of the terms of the certifications by failing to carry out the requirements as noted above.

- 7) Debarment and Suspension Certification: By signing this agreement, the Contractor hereby certifies under penalty of perjury under the laws of the State of California that the Contractor will comply with regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, 29 CFR, Part 98, and Executive Order. 12689 that the prospective participant (i.e., grantee), to the best of its knowledge and belief, that it and its principals:
- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency.
 - b) Have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery or falsification, destruction of records, making false statements, or receiving stolen property.
 - c) Are not presently indicted for or otherwise criminally charged by a Government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification.
 - d) Have not within a three year period preceding this agreement had one or more public transactions (Federal, State or local) terminated for cause or default.
 - e) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.
- 8) If, as a result of this contract, an amount in excess of \$100,000 is received, contractor must assure compliance with the applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, E.O.11738, and Environmental Protection Agency regulations (40 CFR Part 15).
- 9) In accordance with 29 CFR 95.48, Appendix A-5, and 29 CFR 97.36 (i)(8-9), the contractor agrees that if in the performance of the contract, a new discovery is made, new inventions are created or new patents are awarded, any or all become the property of the Federal Government. Contracts or agreements for the performance of experimental, developmental or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organization and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the award agency.
- 10) Drug-Free Workplace Certification. By signing this Agreement, the Contractor hereby certifies under the penalty of perjury under the laws of California that the Contractor will

comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b) Establish a Drug-Free Awareness Program as required to inform employees about:
 - i) the dangers of drug abuse in the workplace;
 - ii) the person's or organization's policy of maintaining a drug-free workplace;
 - iii) any available counseling, rehabilitation and employee assistance programs; and,
 - iv) penalties that may be imposed upon employees for drug abuse violations.
 - v) Every employee who works on this contract will:
 - vi) receive a copy of the company's drug-free statement; and,
 - vii) agree to abide by the terms of the company's statement as a condition of employment on the contract.

11) Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended: Contracts and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

12) Contractor agrees to comply with all mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201)

13) Sweat Free Code of Conduct:

- a) Contractors contracting for the procurement of laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, or supplies furnished pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor. Contractor further declares under penalty of perjury that they adhere to the Sweat free Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section

6108.

- b) Contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the State, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements of paragraph a of the Sweat free Code of Conduct.

ITEM #2

**Approval of the Update to the Workforce Innovation and Opportunity Act
Memorandum of Understanding and Authorize the Chair of the
Workforce Development Board to Sign All Documents**

DATE: May 28, 2025

ACTION ITEM: 2

TO: Workforce Development Board

FROM: Patricia Virgen, Executive Director

SUBJECT: Approval of the Update to the Workforce Innovation and Opportunity Act Memorandum of Understanding and Authorize the Chair of the Workforce Development Board to Sign All Documents

IT IS RECOMMENDED:

That the Workforce Development Board:

1. Approve the attached Workforce Innovation and Opportunity Act (WIOA) Memorandum of Understanding (MOU); and
2. Authorize the Chair of the WDB to sign all documents, once finalized, related to this action.

REASONS FOR RECOMMENDATION:

Background:

The Workforce Innovation and Opportunity Act (WIOA) enhances the capacity of the public workforce system to strategically align investments in workforce development, education, and economic growth with the needs of regional, in-demand industries. It emphasizes the critical role of accessible, high-quality One-Stop Centers in ensuring individuals can connect with a comprehensive array of employment and training services available in their communities.

In accordance with the WIOA Joint Final Rules Section 678.305, to establish a high quality one-stop center for workforce service delivery system development and enhance collaboration among partner programs, the WIOA requires Local Boards to develop MOUs with all America's Job Centers of California (AJCC) required partners within their Local Workforce Development Area (LWDA). These MOUs serve as a functional tool as well as visionary plan for how the Local Board and AJCC partners will work together to create a unified comprehensive service delivery system that best meets the needs of their shared customers.

To guide the initial negotiation and development of WIOA Partner Memoranda of Understanding (MOUs), the State Employment Development Department (EDD) implemented a two-phase process supported by three distinct Directives (WSD15-12, WSD16-09, WSD16-22). Phase I focused on service coordination and collaboration among WIOA partners, emphasizing shared customers and services. Phase II addressed

the long-term sustainability of the service delivery system through resource sharing and joint cost funding. This included the development of the Infrastructure Funding Agreement (IFA) and the system-wide cost budget for the America's Job Center of California (AJCC) network. These directives established the framework for local areas to develop and execute MOUs in compliance with U.S. Department of Labor (DOL) requirements and incorporated the key elements outlined in Training and Employment Guidance Letter (TEGL) 16-16. All MOUs must include assurances that they will be reviewed and updated at least once every three years, with annual reviews and, if necessary, updates to the Infrastructure Funding Agreement (IFA) and the Other System Costs Budget.

The County operates one Comprehensive AJCC (the Stockton WorkNet Center) and four Affiliate AJCCs, including the Lodi WorkNet Center, the Delta College WorkNet Center, the Tracy WorkNet Center, and the Manteca Adult School WorkNet Center. All WIOA partners are required to agree on the IFA budget and cost allocation methodology. In doing so, they must meet federal standards for proportionate use and relative benefit and adhere to applicable federal cost principles.

The MOU has undergone the following approvals:

- Phase I MOU was approved by the San Joaquin County Workforce Development Board (WDB) on May 25, 2016, and by the San Joaquin County Board of Supervisors (BOS) on June 28, 2016.
- Amendment No. 1 (Phase II) for the Comprehensive Stockton WorkNet Center was approved by the WDB Executive Committee, acting on behalf of the WDB, on August 21, 2017, and by the BOS on August 22, 2017.
- Amendment No. 2 (Phase II) for the Affiliate Centers (Lodi WorkNet Center, Delta College WorkNet Center, and Tracy WorkNet Center) was approved by the WDB on May 23, 2018, and by the BOS on June 12, 2018.
- Update No. 1 was the first required three-year MOU update and was approved by the WDB on May 19, 2019, and by the BOS on June 11, 2019.
- Update No. 2, the next required update, was approved by the WDB on May 25, 2022, and by the BOS on June 21, 2022.

On April 30, 2019, the EDD released Workforce Services Directive WSD18-12, which consolidated previous MOU directives and provided guidance for Local Areas in reviewing and updating their AJCC MOUs and IFAs. Under this directive, there are no longer distinct implementation phases. Local Areas must submit an MOU that addresses shared customers, services, and costs. MOUs are required to contain assurances that they will be reviewed and updated every three years with an annual review to ensure it contains up-to-date information regarding funding, delivery of services, and changes in the signatory official of the Local Board, CEO, or AJCC partner(s). The IFA must be reviewed annually. If any significant changes have occurred, an amendment must be made to any relevant part(s) of the MOU, and any impacted partners must sign the amendment(s). Significant changes include actions that would affect the proportionate shares of the co-located partners, such as a partner either moving into or out of an AJCC.

2024-25 MOU Update Development:

The development of the 2025–2028 WIOA Memorandum of Understanding (MOU) was guided by state Directive WSD18-12. In accordance with this directive, a required partner meeting was held on April 4, 2025, to formally begin the MOU development process. During the meeting, partners discussed the provision of applicable career services by each required partner and the need to submit a budget outlining the associated costs to develop an overall system budget. The required partners for this MOU include representatives of the following programs:

- WIOA Title I Adult, Dislocated Worker, and Youth (San Joaquin County Workforce Development Board)
- WIOA Title II Adult Education and Literacy (Lodi Unified School District Adult Education)
- WIOA Title III Wagner-Peyser (Employment Development Department)
- WIOA Title IV Vocational Rehabilitation (Department of Rehabilitation)
- Carl Perkins Career Technical Education (San Joaquin Delta Community College)
- Title V Older Americans Act (SER Jobs for Progress)
- Job Corps
- Native American Programs (Section 166) (California Indian Manpower Consortium)
- Migrant Seasonal Farmworkers (Section 167) (San Joaquin County Workforce Development Board)
- Veterans (Employment Development Department)
- Youth Build (San Joaquin County Office of Education)
- Trade Adjustment Assistance Act (Employment Development Department)
- Community Services Block Grant (San Joaquin County Human Services Agency)
- Housing & Urban Development (Housing Authority of the County of San Joaquin)
- Unemployment Compensation (Employment Development Department)
- Temporary Assistance for Needy Families/CalWORKs (San Joaquin County Human Services Agency)

Under WSD 18-12, Local Boards are required to determine whether an AJCC partner is receiving benefit from the AJCC or system. If benefit is being received, the AJCC partner's proportionate share of infrastructure costs must be calculated in accordance with Uniform Guidance and based on a reasonable cost allocation methodology, whereby infrastructure costs are charged to each partner in proportion to their use of the AJCC(s). All costs must be allowable, reasonable, necessary, and allocable (WIOA Joint Final Rule Section 678.715).

Partners physically co-located within an AJCC are considered to receive a direct and measurable benefit from the facility and, as such, are required to contribute their proportionate share of infrastructure costs. While non-co-located partners may also

benefit from the AJCC system, there is currently no statewide data tracking system capable of accurately measuring that benefit, for example, through referrals, service usage, or participation levels. As a result, and in alignment with Uniform Guidance cost allocability rules, only those partners who are physically co-located in the AJCCs are currently required to contribute to infrastructure costs. When there is a statewide data tracking system, and once such data is available, all non-co-located partners who are receiving benefit from the job centers will also be required to contribute their proportionate share towards infrastructure costs. This updated MOU includes an assurance from all non-co-located partners that they agree to pay their proportionate share of infrastructure costs once sufficient data is available and the state can determine a methodology to assess cost.

Subsequent discussions with individual partners were held throughout April and May to finalize negotiations. The updated WIOA MOU, including the IFA, is attached and will be circulated to all required partners for review and signature once finalized. As of the date of this action item, not all required partners have finalized their budgets. To avoid delays in submission to the State and maintain compliance with WIOA requirements, staff recommend that the WDB approve the MOU and authorize the WDB Chair to execute the agreement once all required signatures have been obtained. Once approved and signed, the MOU will be forwarded to the San Joaquin County Board of Supervisors for their consideration, approval, and signature.

To comply with the Directive WSD18-12, the completed MOU must be submitted to the State by June 30, 2025. The signed MOU will represent completion of the development process described in the Directive.

ACTION TO BE TAKEN FOLLOWING APPROVAL

1. WDB Chair to sign MOU. (June 2025)
2. Submit for BOS approval and signature. (June 17, 2025)
3. Submit signed MOU to the State (June 30, 2025)

ACTION TAKEN: APPROVED:_____ DISAPPROVED:_____ OTHER:_____

BY:_____ DATE:_____

MOTIONED BY:_____ SECONDED BY:_____

YES:_____

NO:_____

San Joaquin County Workforce Innovation and Opportunity Act Memorandum of Understanding

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Preamble/Purpose of MOU

This Memorandum of Understanding (MOU) is entered into to define the roles and responsibilities of each partner as mutually agreed by the parties for the provision of services pursuant to the Workforce Innovation and Opportunity Act (WIOA). The parties to this MOU are: San Joaquin County Board of Supervisors, San Joaquin County Workforce Development Board, Stockton Unified School District, Lodi Unified School District, San Joaquin Delta Community College, California Employment Development Department, California Department of Rehabilitation, SER Jobs for Progress, Job Corps, California Indian Manpower Consortium, Inc., San Joaquin County Office of Education, San Joaquin County Human Services Agency, Housing Authority of the County of San Joaquin.

The parties enter into this MOU to establish a high-quality "AJCC" system and promote collaboration in delivering services within the State's America's Job Center of California (AJCC) framework. This MOU will serve as the foundation for providing workforce services to employers, employees, job seekers, and others in need of such services in San Joaquin County.

The Workforce Innovation and Opportunity Act (WIOA) mandates that a Memorandum of Understanding (MOU) be developed and signed between the Local Board and the America's Job Center of California (AJCC) partners to define the operations of the AJCC delivery system. The purpose of this MOU is to foster a cooperative working relationship between the parties and clarify their respective roles and responsibilities in achieving policy objectives. Additionally, the MOU establishes the framework for delivering workforce services to employers, employees, job seekers, and others in need of assistance.

California's one-stop delivery system, the AJCC, is a locally driven system which develops partnerships and provides programs and services to achieve three main policy objectives established by the California Workforce Development Strategic Plan, which includes the following:

- Foster demand-driven skills attainment
- Enable upward mobility for all Californians
- Align, coordinate, and integrate programs and services

These objectives will be accomplished by ensuring access to high-quality AJCCs that provide the full range of services available in the community for all customers seeking the following:

- Looking to find a job.
- Building basic educational or occupational skills.
- Earning a post-secondary certificate or degree.
- Obtaining guidance on how to make career choices.
- Seeking to identify and hire skilled workers.

Previous Versions of the MOU

This Memorandum of Understanding (MOU) represents the fifth iteration of the San Joaquin County WIOA MOU developed and executed by the San Joaquin County Workforce Development Board and its required partners under the Workforce Innovation and Opportunity Act (WIOA). It reflects the ongoing commitment of all parties to deliver coordinated, customer-centered services through the San Joaquin County AJCC system. This MOU supersedes all previous versions, including the original MOU and any subsequent renewals or modifications executed prior to the effective date of this document. Specifically, this MOU replaces:

- **Phase I MOU** was approved by the San Joaquin County Workforce Development Board (WDB) on May 25, 2016, and by the San Joaquin County Board of Supervisors (BOS) on June 28, 2016.
- **Amendment No. 1 (Phase II)** for the Comprehensive Stockton WorkNet Center was approved by the WDB Executive Committee, acting on behalf of the WDB, on August 21, 2017, and by the BOS on August 22, 2017.
- **Amendment No. 2 (Phase II)** for the Affiliate Centers (Lodi WorkNet Center, Delta College WorkNet Center, and Tracy WorkNet Center) was approved by the WDB on May 23, 2018, and by the BOS on June 12, 2018.
- **Update No. 1** was the first required three-year MOU update and was approved by the WDB on May 19, 2019, and by the BOS on June 11, 2019.
- **Update No. 2**, was approved by the WDB on May 25, 2022, and by the BOS on June 21, 2022.

Local/Regional Vision Statement, Mission Statement, and Goals

Our vision for this area and region is a prosperous and growing economy supported by an abundance of livable-wage careers performed by a local workforce that is well prepared, appropriately skilled, and fully capable of meeting the current and future needs of local and regional employers.

Our mission is to implement the Workforce Innovation and Opportunity Act by strategically leveraging and integrating community resources to cultivate demand driven skill attainment that meets the evolving needs of business and accelerates the upward mobility of the labor force.

Our goals for this memorandum of understanding are to align and coordinate to the greatest extent possible, our respective efforts at the local and regional level within a framework that includes:

- Sector strategies - aligning workforce and education programs with leading and emergent industry sectors' skills needs.
- Career Pathways - enabling progressive skills development through education and training programs, using multiple entry and exit points, so that each level of skills

development corresponds with a labor market payoff for those being trained or educated.

- Regional Partnerships - building partnerships between Industry leaders, workforce professionals, education and training providers, and economic development leaders to engage workforce and education policies that support regional economic growth.
- Earn and Learn Models - using training and education "best practices" that combine applied learning opportunities with material compensation while facilitating skills development in the context of actual labor market participation.
- Supportive Services provide ancillary services like childcare, transportation, and counseling to overcome barriers and facilitate program completion and transition to employment.
- Creating Cross-System Data Capacity - using diagnostic labor market data to assess where to target investment and facilitate the measurement of effectiveness over time.
- Integrated service delivery - braiding resources and coordinating services at the local level to meet the needs of local business and individual job seekers.

Parties to the MOU

The parties to this MOU have agreed to work together to better serve mutual and common customers and actively participate in an integrated system of delivery enhanced by a broad coalition of partners required under WIOA. These required partners include local/regional representatives of the following programs:

Required partners include local/regional representatives of the following programs:

- WIOA Title I Adult, Dislocated Worker, and Youth (San Joaquin County Workforce Development Board)
- WIOA Title II Adult Education and Literacy (Lodi Unified School District Adult Education)
- WIOA Title III Wagner-Peyser (Employment Development Department, Workforce Services Branch)
- WIOA Title IV Vocational Rehabilitation (Department of Rehabilitation)
- Carl Perkins Career Technical Education (San Joaquin Delta Community College)
- Title V Older Americans Act (SER Jobs for Progress)
- Job Corps
- Native American Programs (Section 166) (California Indian Manpower Consortium)
- Migrant Seasonal Farmworkers (Section 167) (San Joaquin County Workforce Development Board)
- Veterans (Employment Development Department, Workforce Services Branch)
- Youth Build (San Joaquin County Office of Education)
- Trade Adjustment Assistance Act (Employment Development Department, Workforce Services Branch)

- Community Services Block Grant (San Joaquin County Human Services Agency)
- Housing & Urban Development (Housing Authority of the County of San Joaquin)
- Unemployment Compensation (Employment Development Department)
- Temporary Assistance for Needy Families/CalWORKs (San Joaquin County Human Services Agency)

Individuals authorized to sign this MOU on behalf of the partner organization are identified on the Signature Page labeled Attachment 1. The absence of a signature of a required partner to this MOU shall not affect the joint, on-going activities of the remaining parties to this document.

One-Stop System and Services

The AJCC System in San Joaquin County will consist of one comprehensive AJCC and multiple access points throughout the county. AJCC basic career services will be accessible 24 hours a day, seven days a week through the internet, primarily through CalJOBS and other partner websites, where available. Each partner's services (basic career services, individualized career services, and follow-up, as well as training services and services provided to employers) will be integrated into the system as identified in Attachment 2.

Basic Career Services

The AJCC will provide Basic Career Services which are available to all Adults and Dislocated workers. Basic Career Services include but are not limited to the following:

- Determination of eligibility to receive WIOA Career and/or Training services;
- Outreach, intake and orientation to the information and other services available through the AJCC system;
- Initial assessment of skill levels (including literacy, numeracy, and English language proficiency), aptitudes, abilities, skill gaps and supportive service needs;
- Labor exchange services including job search and placement assistance, and where needed by an individual, career counseling including the provision of Information on in-demand Industry sectors/occupations, the provision of information on nontraditional employment, and job vacancy listings in labor market areas;
- Referral and coordination of activities with other programs and services including AJCC system partners and additional workforce development programs;
- Workforce and labor market employment statistics information, including the provision of accurate information relating to local, regional, statewide, and national labor market areas, including: information on job skills necessary to obtain the vacant jobs listed; and information relating to local occupations in demand and the earnings, skill requirements, and opportunities for advancement for those jobs;
- Provision of performance information and program cost information on eligible providers of training services by program and type of providers;
- Provision of information about how the local area is performing on performance

accountability measures, as well as any additional performance information relating to the area's AJCC delivery system;

- Information relating to the availability of supportive services or assistance, and appropriate referrals to those services and assistance, including child care; child support; medical or child health assistance available through the State's Medicaid program and Children's Health Insurance Program; benefits under the Supplemental Nutrition Assistance program (SNAP); assistance through the earned income tax credit; housing counseling and assistance services through the U.S. Department of Housing and Urban Development; and assistance under a State program for Temporary Assistance for Needy Families (TANF), and other supportive services and transportation provided through that program;
- Assistance in establishing eligibility for programs of financial aid assistance for training and education programs not provided under WIOA; and
- Provision of Information and assistance regarding filing claims under UI programs including meaningful assistance to individuals seeking assistance in filing a claim. Meaningful assistance means providing assistance on-site using staff who are properly trained in UI claims, filing, and/or the acceptance of information necessary to file a claim, or by phone or via other technology, if the assistance is provided by trained and available staff within a reasonable time.

Individualized Career Services

The AJCC will provide individualized Career Services upon determination by AJCC staff that said services are appropriate for an individual to obtain or retain employment. Individualized Career Services shall be made available in all comprehensive AJCCs. Recent assessments conducted by partner programs may be utilized to determine if individualized Career Services would be appropriate. These services include:

- Comprehensive and specialized assessments of the skill levels and service needs which may include diagnostic testing and use of other assessment tools, and in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals;
- Development of an individual career plan, to identify the career goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve his or her career goals, including the list of, and information about, eligible training providers;
- Group and/or individual counseling and mentoring;
- Career planning (e.g. case management);
- Short-term term pre-vocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct to prepare individuals for unsubsidized employment or training; in some instances, pre-apprenticeship programs may be considered as short-term prevocational services;
- Internships and work experiences that are linked to careers;

- Workforce preparation activities that help an individual acquire a combination of basic academic skills, critical thinking skills, digital literacy skills, and self-management skills, including competencies in utilizing resources, using information, working with others, understanding systems, and obtaining skills necessary for successful transition into and completion of postsecondary education, or training, or employment;
- Financial literacy services;
- Out-of-Area job search assistance and relocation assistance;
- English language acquisition and integrated education and training programs; and
- Follow-up services made available, including counseling regarding the workplace, for participants in WIOA activities who are placed in unsubsidized employment, for not less than 12 months after the first day of the employment, as appropriate.

Training Services

The AJCC will provide Training Services for eligible individuals through Individual Training Accounts (ITA) and/or other training administration methods permitted under WIOA. Training Services may be provided if AJCC staff determine, after an interview, and/or evaluation or assessment, and career planning, that the individual:

- Is unlikely or unable to obtain or retain employment that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment through career services alone;
- Is in need of Training Services to obtain or retain employment that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment, through career services alone; and
- Has the skills and qualifications to successfully participate in the selected program of Training Services.

Training services may include:

- Occupational skills training, including training for non-traditional employment and occupational skills training that integrates English-language and math instruction needed to succeed on the job;
- On-the-Job Training (OJT);
- Programs that combine workplace training with related instruction, which may include cooperative education programs;
- Training programs operated by the private sector;
- Skill upgrading and retraining;
- Entrepreneurial training; and
- Apprenticeship and Pre-Apprenticeship Skills Training.

Responsibility of AJCC Partners

The parties to this MOU agree to share the responsibility for planning, implementing and operating the AJCC delivery system. This MOU describes the cooperative working relationship between the parties and defines the respective roles and responsibilities in ensuring access to high-quality services through the AJCC system. The MOU also serves to establish the framework for providing services to employers, employees, job seekers and others needing workforce services.

The AJCC partners agree to

- Participate in joint planning, plan development, and modification of activities to accomplish the following:
 - Continuous partnership building;
 - Continuous planning in response to state and federal requirements;
 - Responsiveness to local and economic conditions, including employer needs; and
 - Adherence to common data collection and reporting needs.
- Make available to customers the applicable service(s) of the partner programs through the AJCC delivery system;
- Participate in capacity building and staff development activities to ensure that all partners and staff are adequately cross-trained.

Infrastructure Funding Agreement & Other Shared System Costs

The parties to this MOU agreed to negotiate and implement a cost sharing plan by May 15, 2025, under as part of the development process as described in the State Employment Development Department (EDD), Workforce Services Directive WSD18-12. The cost sharing agreements shall be incorporated into this MOU as Attachment 3.

Methods for Referring Customers

Each partner to this MOU is committed to a referral process that incorporates the vision of a customer-centered system and will create processes and policies to support this vision. The referral processes are incorporated as Attachment 4 and will do the following:

- Ensure that intake and referral processes are customer-centered and provided by staff trained in customer service.
- Ensure that general information regarding AJCC programs, services, activities and resources shall be made available to all customers as appropriate.
- Describe how customer referrals are made electronically, through traditional correspondence, verbally or through other means determined in cooperation with partners and operators.
- Describe how each AJCC partner will provide a direct link or access to other AJCC

partner staff that can provide meaningful information or service, through the use of co-location, cross training of AJCC staff, or real-time technology (two-way communication and interaction with AJCC partners that results in services needed by the customer).

Access for Individuals with Barriers to Employment

Each partner to this MOU is committed to ensuring that individuals facing barriers to employment have access to the services necessary to meet their employment and training needs. In fulfilling this commitment, the partners also recognize the importance of prioritizing services for eligible veterans and their spouses, recipients of public assistance, low-income individuals, and those who are basic skills deficient. This priority applies when providing individualized Career Services and Training Services with WIOA Adult funds, in accordance with federal, state, and local policies, as applicable.

Individuals with barriers to employment shall be defined as:

An individual with any characteristic that substantially limits an individual's ability to obtain employment, including indicators of poor work history, lack of work experience, or access to employment in nontraditional occupations, long-term unemployment, lack of educational or occupational skills attainment, dislocation from high-wage and high-benefit employment, low levels of literacy or English proficiency, disability status, or welfare dependency, including members of all of the following groups:

- Displaced homemakers;
- Low income individuals;
- Indians, Alaska Native, and Native Hawaiians as those terms are defined in Section 3221 of Title 29 of the United States Code;
- Individuals with disabilities, including youth who are individuals with disabilities;
- Older individuals;
- Ex-offenders;
- Homeless Individuals or homeless children as defined in Section 14043e-2(6) of Title 42 of the United States Code, and homeless children and youths, as defined in Section 11434a(2) of Title 42 of the United States Code;
- Youth who are In or have aged out of the foster care system;
- Individuals who are English language learners, individuals who have low levels of literacy and individuals facing substantial cultural barriers;
- Eligible migrant and seasonal farm workers, as defined in Section 3322(1) of Title 29 of the United States Code;
- Individuals within two years of exhausting lifetime eligibility under Part A of Title IV of the Social Security Act (42 U.S.C. Sec. 601 et seq.) (TANF);
- Single parents (including single, pregnant women);
- Long-term unemployed individuals;

- Transgender and gender nonconforming individuals;
- and any other groups the Governor determines to have barriers to employment.

The partners to this MOU are committed to ensuring that recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient receive priority for individualized career services and training services funded through WIOA Adult funds. This priority is in accordance with federal, state, and local policies and will be applied when determining eligibility and providing services to individuals in need. The partners recognize the importance of addressing the specific needs of these populations to support their successful integration into the workforce.

The attached “system map” identifies the location of the comprehensive, affiliate, and specialized AJCCs within the Local Area.

Shared Technology and System Security

WIOA emphasizes technology as a critical tool for making all aspects of information exchange possible, including client tracking, common case management, reporting, and data collection. To support the use of these tools, each AJCC Partner agrees to the following:

- Comply with the applicable provisions of WIOA, Welfare and Institutions Code, California Education Code, Rehabilitation Act, and any other appropriate statutes or requirements.
- The principles of common reporting and shared information through electronic mechanisms, including shared technology.
- Commit to sharing information to the greatest extent allowable under their governing legislation and confidentiality requirements.
- Maintain all records of the AJCC customers or partners (e.g. applications, eligibility and referral records, or any other individual records related to services provided under this MOU) in the strictest confidence and use them solely for purposes directly related to such services.
- Develop technological enhancements that allow interfaces of common information needs, as appropriate.
- Understand that system security provisions shall be agreed upon by all partners.

Confidentiality

The AJCC Partner agrees to comply with the provisions of WIOA as well as the applicable sections of the Welfare and Institutions Code, the California Education Code, the Rehabilitation Act, and any other appropriate statute or requirement to assure the following:

- All applications and individual records related to services provided under this MOU, including eligibility for services and enrollment and referral, shall be confidential and

shall not be open to examination for any purpose not directly connected with the delivery of such services.

- No person will publish, disclose use, or permit, cause to be published, disclosed or used, any confidential information pertaining to AJCC applicants, participants, or customers overall unless a specific release is voluntarily signed by the participant or customer.
- The AJCC partner agrees to abide by the current confidentiality provisions of the respective statutes to which AJCC operators and other AJCC partners must adhere and share the information necessary for the administration of the program as allowed under law and regulation. The AJCC partner, therefore, agrees to share client information necessary for the provision of services such as assessment, universal intake, program or training referral, job development or placement activities, and other services as needed for employment or program support purposes.
- Client information shall be shared solely for the purpose of enrollment, referral or provision of services. In carrying out their respective responsibilities, each party shall respect and abide by the confidentiality policies of the other parties.

Non-Discrimination and Equal Opportunity

The AJCC partner shall not unlawfully discriminate, harass or allow harassment against any employee, applicant for employment or AJCC applicant due to gender, race, color, ancestry, religion, national origin, veteran status, physical disability, mental disability, medical condition(s), age, sexual orientation or marital status. The AJCC partner agrees to comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990) and related applicable regulations.

The AJCC partner will assure compliance with the Americans with Disabilities Act of 1990 and its amendments, which prohibits discrimination based on disability, as well as other applicable regulations and guidelines issued pursuant to the Americans with Disabilities Act.

Grievances and Complaints Procedure

The AJCC partner agrees to establish and maintain a procedure for grievance and complaints as outlined in WIOA. The process for handling grievances and complaints is applicable to customers and partners. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The partner further agrees to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

Americans with Disabilities Act and Amendments Compliance

The AJCC partner agrees to ensure that the policies and procedures as well as the programs and services provided at the AJCC are in compliance with the Americans with Disabilities Act and its amendments. Additionally, partners agree to fully comply with the provisions of WIOA, Title VII of the civil Rights act of 1964, the Age Decimation Act of 1975, Title IX of the Education Amendments of 1972, 29 CRF Part 37 and all other regulations implementing the aforementioned laws.

Effective Dates and Term of MOU

This MOU shall be binding upon each party hereto upon execution by such party. The term of this MOU shall be three years, commencing on the date of execution by all parties. The MOU will be reviewed not less than once every three years to identify any substantial changes that have occurred. This amended MOU term shall be three years, commencing on July 1, 2025, the date of execution by all parties.

Modifications and Revisions

This MOU constitutes the entire agreement between the parties and no oral understanding not incorporated herein shall be binding on any of the parties hereto. This MOU may be modified, altered, or revised, as necessary, by the mutual consent of the parties, by the issuance of a written amendment, signed and dated by the parties.

Termination

The parties understand that implementation of the AJCC system is dependent on the good faith effort of every partner to work together to improve services to the community. The parties also agree that this is a project where different ways of working together and providing services are being tried. If it becomes necessary for one or more parties to cease being a part of this MOU, said entity shall notify the other parties, in writing, 30 days in advance of that intention.

Administrative and Operations Management Sections

License for Use

During the term of this MOU, all partners to this MOU shall have a license to use all the space of the AJCCs for the sole purpose of conducting acceptable AJCC services as outlined herein.

Supervision/Day to Day Operations

The day-to-day supervision of staff assigned to the AJCCs will be the responsibility of the site supervisor(s). The original employer of staff assigned to the AJCCs will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the site supervisor(s) and the management of the original employer.

The office hours for the staff at the AJCCs will be established by the site supervisor(s) and the primary employer. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the operator and host agency at the beginning of each fiscal year.

Disciplinary actions may result in the removal of co-located staff from the AJCCs, and each party will take appropriate action.

Each party shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally required employee benefits. In addition, each party shall be solely responsive and save all other parties harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

Dispute Resolution

The parties agree to try to resolve policy or practice disputes at the lowest level, starting with the site supervisor(s) and staff. If issues cannot be resolved at this level, they shall be referred to the management staff of the respective staff, the employer and the operator, for discussion and resolution.

Press Releases and Communications

To the extent possible, all parties shall be included when communicating with the press, television, radio or any other form of media regarding its duties or performance under this MOU. Participation of each party in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other parties, in all communications, each party shall make specific reference to all other parties.

The parties agree to utilize the AJCC logo developed by the State of California and the Local Board on buildings identified for AJCC usage. This also includes letterhead, envelopes, business cards, any written correspondence and fax transmittals related to the provision of WIOA services.

Hold Harmless/Indemnification/Liability

In accordance with provisions of Section 895.4 of the California Government Code, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, except for Departments of the State of California which cannot provide for indemnification of court costs and attorneys fees under the indemnification policy of the State of California, all other parties to this MOU agree to indemnify, defend and hold

harmless each other from and against all court costs and attorneys fees arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

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Signature Page

All partners, regardless of colocation status, must sign the MOU.

By signing below, all parties agree to the terms prescribed in this MOU, including the attached IFA and other system costs budget.

(CEO)

Printed Name and Title

Signature and Date

(Local Board Chairperson)

Printed Name and Title

Signature and Date

(AJCC Partner Entity)

Printed Name and Title

Signature and Date

(AJCC Partner Entity)

Printed Name and Title

Signature and Date

(AJCC Partner Entity)

Printed Name and Title

Signature and Date

(AJCC Partner Entity)

Printed Name and Title

Signature and Date

Attachment 1

This will be replaced by the MOU signature pages once signed. Signature pages will be sent separately for electronic signature.

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PROGRAM/PARTNER	WIOA TITLE I, ADULT, DW (EEDD)	WIOA TITLE I, YOUTH (EEDD)	WIOA TITLE II, WAGNER PEYSER (EDD)	WIOA TITLE II, ADULT EDUCATION & LITERACY (L)	WIOA TITLE IV, VOCATIONAL REHABILITATION (DOR)	CAREER/TECHNICAL EDUCATION (SAN JOAQUIN DELTA COLLEGE)	SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SER)	JOB CORPS (AGENCY NAME)	WIOA SECTION 167, MIGRANT AND SEASONAL FARMWORKERS (EEDD)	VETERANS (EDD)	YOUTHBUILD (SICOE)	TRADE ADJUSTMENT ASSISTANCE ACT (EDD)	COMMUNITY SERVICES BLOCK GRANT (HUMAN SERVICES AGENCY)	UNEMPLOYMENT INSURANCE (EDD)	TANF/CALWORKS (HUMAN SERVICES AGENCY)	CALFRESH EMPLOYMENT AND TRAINING	HOUSING AUTHORITY	WIOA SECTION 166, NATIVE AMERICAN PROGRAM (CALIFORNIA INDIAN MANPOWER CONSORTIUM)
Basic Career Services																		
WIOA Title I Program Eligibility	Y	Y						Y	Y		Y							
Outreach, Intake, Orientation	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y	Y
Initial Assessment	Y		Y	Y	Y		Y	Y	Y	Y	Y	Y			Y	Y	Y	Y
Labor Exchange, Job Search Assistance	Y		Y	Y	Y		Y		Y		Y				Y	Y	Y	
Referrals to One Stop Partners	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
Labor Market Information	Y		Y	Y	Y	Y	Y	Y	Y		Y	Y			Y			
Performance and cost Information (Training Providers on ETPL)	Y		Y	Y					Y									
Support Service Information	Y		Y	Y	Y	Y	Y	Y	Y		Y		Y		Y	Y	Y	
UI Information and Assistance	Y		Y				Y							Y		Y		
Financial Aid Information	Y			Y		Y			Y		Y				Y			
Individualized Career Services																		
Comprehensive Assessment	Y	Y			Y		Y	Y	Y	Y	Y				Y			
Individual Employment Plan	Y	Y		Y	Y		Y	Y	Y	Y	Y				Y	Y	Y	Y
Career Plan, Counseling	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y	
Short Term Pre-Vocational Services	Y	Y		Y	Y	Y	Y	Y	Y									
Internships, Work Experience	Y	Y				Y	Y		Y				Y		Y	Y		
Out of Area Job Search	Y	Y			Y			Y	Y						Y			
Financial Literacy	Y	Y		Y		Y	Y		Y		Y		Y		Y	Y		
English Language Acquisition	Y	Y		Y		Y			Y									
Workforce Preparation	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	
Follow Up Services	Y	Y		Y		Y	Y	Y	Y	Y	Y							Y

San Joaquin County
Workforce Innovation and Opportunity Act
Infrastructure Funding Agreement and Other System Costs Budget

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DRAFT

Process and Development

Local Workforce Development Area (Local Area): San Joaquin County

Date Submitted: June 30, 2025

1. The period of time this agreement is effective:

The term of this update to the MOU shall be three years, commencing on July 1, 2025, the date of execution of by all parties. The MOU will be reviewed not less than once every three years to identify any substantial changes that have occurred.

2. Identification of all AJCC partners, Chief Elected Officials (CEO), and Local Boards participating in the infrastructure and other system costs funding agreements.

CEO: San Joaquin County Board of Supervisors Chair Paul Canepa

Local Board: San Joaquin County Workforce Development Board

AJCC Partners Participating in the Infrastructure Funding Agreement (IFA):

San Joaquin County Employment and Economic Development Department (EEDD)

San Joaquin Delta College

California Employment Development Department

Manteca Adult School

Housing Authority of San Joaquin County

AJCC Partners Participating in the Shared Other System Costs Agreement:

EEDD

3. Steps the Local Board, CEO, and AJCC partners took to reach consensus and/or an assurance that the Local Area followed guidance for the state infrastructure funding mechanism.

Individual meetings and electronic communication with each partner for MOU Update in March, April, and May 2025

WDB approval of MOU Update May 28, 2025

San Joaquin County Board of Supervisors approval of MOU Update June 17, 2025

Initial Meeting with Partners for MOU Update April 4, 2025

Individual meetings and electronic communication with partners for MOU Update in May 2025

- A. Considering the structure of our Local Area, partners' budget development involved one Comprehensive and four Affiliate AJCCs. The participants involved in the Comprehensive and Affiliate Centers' infrastructure and other system costs include:
 1. San Joaquin County Board of Supervisors as the Chief Local Elected Official body for Workforce Innovation and Opportunity Act (WIOA)
 2. San Joaquin County Workforce Development Board (SJCWDB)
 3. AJCC Partners participating in the Infrastructure Funding Agreement (IFA):
 - a. San Joaquin County Employment and Economic Development Department/SJCWDB for WIOA
 - b. San Joaquin Delta College
 - c. California Employment Development Department
 - d. Manteca Adult School
 - e. Housing Authority of the County of San Joaquin
 4. AJCC Partners participating in the Shared System Costs Agreement:
 - a. San Joaquin County Employment and Economic Development Department
4. A description of the process to be used among partners to resolve issues during the MOU duration period when consensus cannot be reached.

The required partner agencies met on April 4, 2025 and in subsequent partner meetings. During those meetings the partners discussed the requirements for participating in the Comprehensive AJCC infrastructure, and/or the overall system costs. The partners that are not co-located agreed to obtain required information from their agencies in order to describe the other system costs required by the MOU.

MOU Section VI identifies funding of services and operational costs. For purposes of calculating infrastructure costs, center square footage was used as the methodology for calculations of center costs. The partners informed their organizations of the costs that will be the basis for negotiating resource sharing, as well as the level required from each. This support may be in the form of cash, in-kind service or other means in future years.

The co-located partners reviewed the current costs for maintaining the Stockton WorkNet Comprehensive AJCC. The funding stream break out for the current co-located partners is:

- 50% EEDD - WIOA Title I Adult, Dislocated Worker, and Youth Programs,
- 50% EDD - Wagner-Peyser; Veterans; and Trade Adjustment Assistance Act

The co-located partners reviewed the current costs for maintaining the Tracy WorkNet Affiliate AJCC. The funding stream break out for the current co-located partners is:

- 100% EEDD - WIOA Title I Adult, Dislocated Worker, Youth, Migrant and Seasonal Farmworker Programs
- 0% Housing Authority of the County of San Joaquin – Housing and Urban Development

5. A description of the periodic modification and review process that will be used to ensure all AJCC partners continue to contribute their fair and equitable share of infrastructure and other system costs, including the identification of who will fulfill this responsibility. This must include a reconciliation schedule. (Who, What, When, How)

The SJCWDB staff will review the infrastructure costs annually. The basis for determining overall costs will be the space and operating costs assigned in the overall San Joaquin County EEDD budget. In addition, actual costs for contracts, equipment, and/or other items or services benefiting the workforce system will be included. A progress report will be made available to the required partners based on second quarter expenses recorded annually. The fiscal information available by the end of the third quarter of every fiscal year will be the basis for proposed modifications, and will be taken to the required partners for negotiation of each partner's fair and equitable share of costs. Modifications to the allocations will be implemented in the following fiscal year.

The AJCC partners agree to communicate openly and directly to resolve any problems or disputes related to negotiating cost allocations and the fair and equitable contribution to the costs of maintaining the AJCCs in the community. The partners agree to work in a cooperative manner and to resolve any disputes at the lowest level of intervention possible. If disputes cannot be resolved at the AJCC level, the issue will be brought to the attention of the SJCWDB Regional Advisor who will attempt to mediate. Issues will be brought to the appropriate principals of the mandated partners as a last resort.

Assurance from all non-colocated partners that they agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination.

The signatories to this MOU Update agree to contribute their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination. The level of support must be reasonable, necessary, allowable, and allocable according to WIOA and the partner funding source. Costs will be negotiated based on the data provided by the State, regulations and directives issued by the partner funding source, and locally agreed upon methodology for cost allocation, and agreed upon definitions of benefit.

Signatures of authorized representative(s) of the Local Board, the CEO, and all AJCC partners.

Sharing Infrastructure Costs

Budget, Cost Allocation Methodology, Initial Proportionate Share

MOU Content Requirements:

A budget outlining the infrastructure costs for each AJCC in the Local Area with a detailed description of what specific costs are included in each line item.

When establishing the infrastructure cost budget, Local Boards have two options:

Option 1: Develop a separate budget for each AJCC.

Option 2: Develop a consolidated system-wide budget for its network of AJCCs.

Option 3: A mixture of separate and consolidated budgets.

If the Local Board chooses to negotiate infrastructure costs based on their network of AJCCs, rather than center by center, then the budgets for all the AJCCs can be consolidated into one system budget. However, this consolidation may not distort the distribution of costs as they must be attributable to each partner equally and in accordance with the agreed upon cost allocation methodology). Consolidations might allow the “financing” of infrastructure cost between partners more easily. It is not required that each partner contribute to each comprehensive AJCC, as long as their consolidated share of contributions equals their responsibility to pay as determined by the agreed upon cost sharing methodology.

If using Option 3, multiple budgets will need to be included with clear identification of which AJCCs belong to which budget.

The Local Board and AJCC partners have chosen this option for developing the infrastructure cost budget:

 X Option 1: A separate budget for each AJCC.

 Option 2: A consolidated system-wide budget for the network of AJCCs

 Option 3: A mixture of separate and consolidated budgets for the Local Area’s AJCCs.

AJCC(s) and Colocated Partners

- Include all AJCCs Identified in the MOU
- Include if the AJCC is a comprehensive, affiliate, or specialized center.
- Colocated Partner definition: All AJCC partners who have a physical presence within the center, either full time or part time

AJCC #1

Name/Address of the AJCC:

San Joaquin County WorkNet AJCC
Stockton Center
6221 West Lane, Suite 105
Stockton, CA 95210

Type of AJCC: Comprehensive

Partners Colocated at This AJCC:

San Joaquin County Employment and Economic Development Department
California Employment Development Department

AJCC #2

Name/Address of the AJCC:

San Joaquin Delta College WorkNet AJCC
SHIMA Building RM 217
5151 Pacific Avenue
Stockton, CA 95207

Type of AJCC: Affiliate

Partners Colocated at This AJCC:

San Joaquin County Employment and Economic Development Department

San Joaquin Delta Community College

This center is currently in transition and will be included in discussions for an update to the MOU upon review.

AJCC #3

Name/Address of the AJCC:

Tracy WorkNet AJCC

340 W. 4th Street

Tracy, CA 95376

Type of AJCC: Affiliate

Partners Colocated at This AJCC:

San Joaquin County Employment and Economic Development Department

No other colocated partners

AJCC #4

Name/Address of the AJCC:

WorkNet Center at

Manteca Adult School

2271 West Louise Ave - Rm 600

Manteca, CA 95337

Type of AJCC: Affiliate

Partners Colocated at This AJCC:

San Joaquin County Employment and Economic Development Department
No other colocated partners

AJCC #5

Name/Address of the AJCC:

Lodi WorkNet Center
At the Lodi Chamber of Commerce
35 S. School Street
Lodi, CA 95240

Type of AJCC: Affiliate

Partners Colocated at This AJCC:

San Joaquin County Employment and Economic Development Department
No other colocated partners
This center is currently in transition and will be included in discussions for an update to the MOU upon review.

AJCC Infrastructure Budget San Joaquin County WorkNet Stockton AJCC		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	\$263,639.11	
Rental Costs Subtotal:		\$263,639.11
Utilities and Maintenance		
Electric/Gas	\$33,628.40	
Water/Sewer Connections	\$1,830.17	
High-Speed Internet	\$2,916.99	
Telephones (Landlines)	\$4,544.40	
Facility Maintenance Contract	\$58,296.01	
Utilities and Maintenance Costs Subtotal:		\$101,215.97
Equipment		
Assessment-related products	-	
Assistive technology for individuals with disabilities (Access and Accommodation)	\$720.00	
Copiers/Fax	\$6,372.84	
Computers	\$11,040.00	
Other tangible equipment used to serve all center customers (not specific to an individual program partner) - Servers and software	\$22,654.00	

Equipment Costs Subtotal:		\$40,786.84
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	-	
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	\$8,000	
Website Address: https://www.sjcworknet.org/index.asp (Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		\$8,000

Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)		
Creating New AJCC Signage	-	
Updating Templates and Materials	\$1000.00	
Updating Electronic Resources	\$1,000.00	
Common Identifier Subtotal:		\$2000.00

SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS	
Cost Category	Total Cost
Subtotal: Rental Costs	\$263,639.11
Subtotal: Utilities and Maintenance Costs	\$101,215.97
Subtotal: Equipment Costs	\$40,786.84
Subtotal: Technology to Facilitate Access Costs	\$8,000
Subtotal: Common Identifier Costs	\$2,000
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$415,641.92

Initial Allocation of Proportionate Share of Infrastructure Costs for Colocated Partners					
Colocated Partner/s	Shared Infrastructure Costs	Application of Methodology	Allocated Initial Share	Amount: Cash	Amount: In-Kind
Partner 1: EEDD		Based on historical contributions	50%		
Partner 2: EDD		Based on historical contributions	50%		

AJCC Infrastructure Budget San Joaquin County WorkNet Tracy AJCC		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities	\$76,688.00	
Rental Costs Subtotal:		\$76,688.00
Utilities and Maintenance		
Electric/Gas	\$23,500.00	
Water/Sewer Connections	\$2,320.00	
High-Speed Internet	-	
Telephones (Landlines)	\$10,150.00	
Facility Maintenance Contract	\$1,200	
Utilities and Maintenance Costs Subtotal:		\$37,170.00
Equipment		
Assessment-related products	-	
Assistive technology for individuals with disabilities (Access and Accommodation)	-	
Copiers	\$5,520	
Fax Machines	-	
Computers	-	

Other tangible equipment used to serve all center customers (not specific to an individual program partner)	-	
Specify Other Tangible Equipment		
Equipment Costs Subtotal:		\$5,520.00
Technology to Facilitate Access to the AJCC		
Technology used for the center's planning and outreach activities	-	
Specify the Technology		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on AJCC services and/or provides direct service access to AJCC services	-	
Website Address:		
(Does not include data systems or case management systems specific to individual program partners.)		
Technology to Facilitate Access Costs Subtotal:		-

Common Identifier Costs (Local Option, If Agreed To By All Colocated Partners)		
Creating New AJCC Signage	-	
Updating Templates and Materials	-	
Updating Electronic Resources	-	
Common Identifier Subtotal:		-

SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY COLOCATED PARTNERS	
Cost Category	Total Cost
Subtotal: Rental Costs	\$76,688.00
Subtotal: Utilities and Maintenance Costs	\$37,170.00
Subtotal: Equipment Costs	\$5,520.00
Subtotal: Technology to Facilitate Access Costs	-
Subtotal: Common Identifier Costs	-
TOTAL INFRASTRUCTURE COSTS FOR THIS AJCC/Network:	\$119,378.00

Cost Allocation Methodology to Share Agreed Upon Infrastructure Costs

The Local Board and colocated partners must agree to a cost allocation methodology to identify the proportionate share of infrastructure costs each partner will be expected to contribute. Any cost allocation methodology selected must adhere to the following:

- Be consistent with federal laws authorizing each partner's program
- Comply with federal cost principles in the Uniform Guidance.
- Include only costs that are allowable, reasonable, necessary, and allocable to each program partner.
- Be based on an agreed upon measure that mathematically determines the proportionate use and benefit received by each partner.

Infrastructure Cost Allocation Methodology

Identify the chosen and agreed upon cost allocation methodology:

The proportion of a partner program's occupancy percentage of the AJCC (square footage)
(This might differentiate between dedicated space to partners and common space, where more than one cost center is established so the distribution reflects a fair and equitable distribution of cost.)

Initial Proportionate Share of Infrastructure Costs Allocated to Each Colocated Partner

The initial proportionate share of infrastructure costs allocated to each partner based on the agreed upon cost allocation methodology, each partner's estimated total contribution amount, and whether it will be provided through cash, non-cash (in-kind), and/or third-party in-kind contributions. This initial determination must be periodically reconciled against actual costs incurred and adjusted accordingly.

AJCC partners (or their respective state entity) may provide cash, non-cash, and third-party in-kind contributions to cover their proportionate share of infrastructure costs. If non-cash or in-kind contributions are used, they cannot include non-infrastructure costs (such as personnel), and they must be valued consistent with Uniform Guidance Section 200.306 to ensure they are fairly evaluated and meet the partner's proportionate share.

If third-party in-kind contributions are made that support the AJCC(s) as a whole (such as space), that contribution will not count toward a specific partner's proportionate share of the IFA. Rather, the value of the contribution will be applied to the overall infrastructure budget prior to determining proportionate amounts and thereby reduce the contribution required for all partners.

Third-Party In-Kind Infrastructure Contributions to Support the AJCC As Whole

Cost Categories	Total Cost	Contributor/s	Value	Balance to Allocate
Rent				
Utilities/Maintenance				
Equipment				
Access Technology				
Common Identifier				
Total Infrastructure Balance to Be Allocated to Colocated Partners:				N/A

Initial Allocation of Proportionate Share of Infrastructure Costs for Colocated Partners					
Colocated Partner/s	Shared Infrastructure Costs	Application of Methodology	Allocated Initial Share	Amount: Cash	Amount: In-Kind
Partner 1: EEDD		Based on historical contributions	100%		
Partner 2: Housing Authority of the County of San Joaquin			0%		

Sharing Other One-Stop System Costs

MOU Content Requirement:

A budget outlining other system costs relating to the operation of the local One-Stop delivery system and a description of what specific costs are included in each line item. The budget must include “applicable career services” as well as any other shared costs agreed upon by the AJCC partners and Local Board.

While only colocated partners share infrastructure costs, all partners must share in other system costs, including applicable career services.

The One-Stop System Partners Included in the Sharing of Other One-Stop Delivery System Costs

X Title I Adult, Dislocated Worker,
and Youth

X Title II Adult Education and
Literacy

X Title III Wagner-Peyser

X Title IV Vocational Rehabilitation

X Carl Perkins Career Technical
Education

X TANF/CalWORKS

X Title V Older Americans Act

X Job Corps

N/A Native American Programs

X Migrant Seasonal Farmworkers

X Veterans

X YouthBuild

X Trade Adjustment Assistance Act

X Community Services Block Grant

X Housing and Urban Development

X Unemployment Compensation

N/A Second Chance

 Other:

Required Consolidated System Budget for “Applicable Career Services”							
The agreed upon budget for other system costs must align with the outlined shared customers and services.							
The other system costs budget must be a consolidated budget that includes a line item for applicable career services. The MOU requires identification of the applicable career services for each partner program. Accordingly, this budget must include each of the partner’s costs for the service delivery of each applicable career service and a consolidated system budget for career services applicable to more than one partner.							
Applicable Career Services are services authorized to be provide under each partner’s program.							
Summary of Career Services Applicable to Each One-Stop Delivery System Partner							
Basic Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
T-I Program Eligibility	✓	✓	✓			✓	
Outreach, Intake, Orient	✓	✓		✓	✓	✓	✓
Initial Assessment	✓	✓		✓	✓	✓	✓
Labor Exch/Job Search	✓	✓			✓	✓	✓
Referrals to Partners	✓	✓		✓	✓	✓	✓
LMI	✓	✓			✓	✓	✓
Performance/Cost Info	✓	✓			✓		
Support Service Info	✓	✓		✓	✓	✓	✓
UI Info/Assistance	✓	✓			✓		
Financial Aid Info	✓	✓		✓			✓
Basic Career Services	Tech Ed	T-V OAA	Job Corps	Native Am	MSF	YouthBuild	TAA
T-I Program Eligibility					✓	✓	
Outreach, Intake, Orient	✓	✓	✓	✓	✓	✓	✓

Initial Assessment		✓	✓	✓	✓	✓	✓
Labor Exchange/Job Search	✓	✓			✓	✓	
Referrals to Partners	✓	✓	✓	✓	✓	✓	✓
LMI		✓	✓		✓	✓	✓
Performance/Cost Info					✓		
Support Service Info		✓	✓		✓	✓	
UI Info/Assistance		✓			✓		
Financial Aid Info					✓	✓	
Basic Career Services	Comm Act	Housing	UI	Native Am	Veterans	Other Part	Other Part
T-I Program Eligibility							
Outreach, Intake, Orient		✓		✓	✓		
Initial Assessment		✓		✓	✓		
Labor Exchange/Job Search							
Referrals to Partners	✓	✓		✓	✓		
LMI							
Performance/Cost Info							
Support Service Info	✓	✓					
UI Info/Assistance			✓				
Financial Aid Info							
Individual Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Comp Assessment	✓	✓	✓		✓	✓	✓
IEP	✓	✓	✓		✓	✓	✓

Career Plan/Counsel	✓	✓	✓	✓	✓	✓	✓
Short-Term Prevoc.	✓	✓	✓			✓	✓
Internships/Work Experience	✓	✓	✓			✓	✓
Out-of-Area Job Search	✓	✓	✓		✓	✓	✓
Financial Literacy	✓	✓	✓	✓			✓
IET/ELA	✓	✓	✓	✓			
Workforce Preparation	✓	✓	✓	✓	✓	✓	✓
Individual Career Services	Tech Ed	T-V OAA	Job Corps	Native Am	MSF	YouthBuild	TAA
Comp Assessment		✓	✓		✓	✓	✓
IEP		✓	✓	✓	✓	✓	✓
Career Plan/Counsel	✓	✓	✓		✓	✓	✓
Short-Term Prevoc.	✓	✓	✓		✓		✓
Internships/Work Experience	✓	✓			✓		
Out-of-Area Job Search			✓		✓		
Financial Literacy	✓	✓			✓	✓	
IET/ELA	✓				✓		
Workforce Preparation	✓	✓	✓		✓	✓	✓

Individual Career Services	Comm Act	Housing	UI	Native Am	Veterans	Other Part	Other Part
Comp Assessment							
IEP		✓		✓			
Career Plan/Counsel		✓					
Short-Term Prevoc							
Internships/Work Experience	✓						
Out-of-Area Job Search							
Financial Literacy	✓						
IET/ELA							
Workforce Preparation	✓	✓					

Required Consolidated Budget for the Delivery of Applicable Career Services							
The other system costs budget must be a consolidated budget for applicable career services. This budget must include each of the partner's costs for the service delivery of each applicable career service and a consolidated system budget for career services applicable to more than one partner. Unlike the IFA, other system costs should include all costs, including personnel, related to the administration and delivery of those services.							
Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$1,755,323	\$1,228,238		\$445,500	\$ 764,225	\$2,522,741.51	\$11,057,155
Applicable Career Services	Tech Ed	T-V OAA	Job Corps	Native Am	MSF	YouthBuild	TAA
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$56,246	\$16,588	\$13,498	*	\$608,000	\$3,315	\$ 26,949

Applicable Career Services	Comm Act	Housing	UI	Veterans	Other Part	Other Part	Other Part
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$0	\$30,905	\$0	\$ 404,228			

Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Individual Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Pre-vocational Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$984,105	\$695,110	\$2,782,274	\$983,087	\$134,863	\$10,090,966.05	\$2,828,877
Applicable Career Services	Tech Ed	T-V OAA	Job Corps	Native Am	MSF	YouthBuild	TAA
Individual Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Pre-vocational Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$29,403	\$16,588	\$13,498	*	\$342,000	\$3,770	\$4,756

Applicable Career Services	Comm Act	Housing	UI	Veterans	Other Part	Other Part	Other Part
Individual Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Pre-vocational Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$0	\$2,727	\$0	\$71,334			
Consolidated budget total of career services delivered through the One-Stop system: \$37,916,270							

* Native American programs are not required to contribute to infrastructure funding but, as a required One-Stop partner, they are encouraged to contribute. Any agreement regarding the contribution or non-contribution to infrastructure costs by Native American programs must still be recorded in the signed MOU (WIOA Section 121[h][2][D][iv]).

It is important to note, that if the Native American program partner chooses not to contribute to infrastructure costs and an AJCC identifies infrastructure costs that are allocable solely to the Native American program, those costs cannot be allocated to the remaining partners and therefore must either be removed from the center budget or paid for by an alternate source of funding.

Signature Page: Colocated Partners Sharing AJCC Infrastructure Costs

The CEO, the Local Board Chairperson, and all colocated AJCC partners included in the sharing of infrastructure costs must sign.

By signing below, all parties agree to the terms prescribed in the IFA.

(CEO)

Printed Name and Title

Signature and Date

(Local Board Chairperson)

Printed Name and Title

Signature and Date

(Colocated AJCC Partner Entity)

Printed Name and Title

Signature and Date

(Colocated AJCC Partner Entity)

Printed Name and Title

Signature and Date

Signature Page: Partners Sharing Infrastructure Costs When Proportionate Share Data Are Available

MOU Content Requirement:

The state is in the process of implementing the requisite statewide data tracking system, and once such data are available, all non-colocated partners who are receiving benefit from the AJCCs will also be required to contribute their proportionate share towards infrastructure costs. Consequently, the MOU must include an assurance from all non-colocated partners that they agree to pay their proportionate share of infrastructure costs as soon as sufficient data are available.

By signing below, all parties agree that when data are available to determine the AJCC benefit to non-colocated partners, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.

(Non-Colocated AJCC Partner Entity)

(Non-Colocated AJCC Partner Entity)

Printed Name and Title

Printed Name and Title

Signature and Date

Signature and Date

(Non-Colocated AJCC Partner Entity)

(Non-Colocated AJCC Partner Entity)

Printed Name and Title

Printed Name and Title

Signature and Date

Signature and Date

San Joaquin County AJCC Partner Referral Process

1. Customer-Centered Intake and Referral Process

All intake and referral processes across San Joaquin County's America's Job Center of California (AJCC) network are designed to be customer-centered, ensuring that individuals are welcomed, supported, and referred in a manner that is responsive to their unique needs. Staff providing these services are trained in customer service excellence, cultural competence, and trauma-informed care to foster a respectful and supportive environment.

2. Access to General AJCC Information

Each partner ensures that general information about AJCC programs, services, activities, and resources is readily available and accessible to all customers. This includes:

- Printed materials (e.g., brochures, service directories)
- Digital resources (e.g., website links, kiosks)
- Orientation sessions
- One-on-one interactions with trained front-line staff

Information is shared in plain language and translated into other languages as needed to meet local demographics.

3. Referral Methods and Procedures

Customer referrals among AJCC partners may be conducted using one or more of the following methods, based on what is most appropriate for the customer and determined in coordination with partners and the AJCC operator:

- **Electronic Referral Systems:** AJCC staff utilize secure, shared referral platforms or case management systems (e.g., CalJOBS or local equivalents) to initiate and track electronic referrals. Systems are designed to flag urgent needs and ensure timely responses.
- **General Referral Form:** A standard referral form can be used by all AJCC partner agencies for submitting and tracking referrals.
- **Referral Log:** Each AJCC partner will maintain a referral log to record and track the outcomes of referrals. This log can be forwarded on a weekly basis to provide updates on the status of each referral.
- **Traditional Correspondence:** When appropriate, referrals may be made via email, fax, or mailed correspondence, ensuring confidentiality and service continuity.
- **Verbal Referrals:** AJCC staff may directly connect customers to partner staff through in-person introductions or telephone calls, ensuring warm handoffs.
- **Other Agreed-Upon Methods:** Partners may agree on additional means of referrals, such as text messaging platforms, appointment scheduling tools, or secure video conferencing, to enhance customer engagement and access.

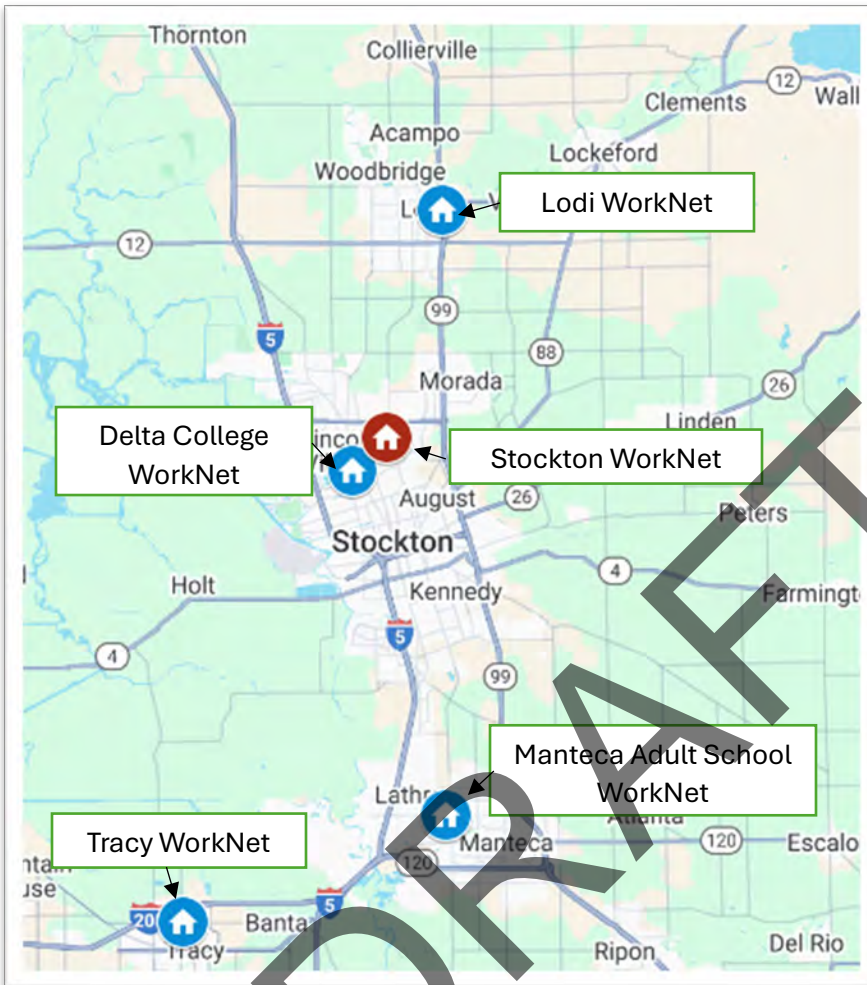
- **Customized Referral Process:** Each AJCC may develop a customized referral process and procedures aligned to the specific needs of their clients and programs.

4. Real-Time Access to Partner Services

To ensure meaningful access to partner services, AJCC partners agree to provide direct connections to knowledgeable staff via:

- **Co-Location:** Where possible, partner staff will be physically located at the AJCC or satellite sites on a full-time, part-time, or scheduled basis.
- **Cross-Training:** AJCC and partner staff receive cross-training to understand each other's programs, allowing for informed referrals and basic service provision across programs.
- **Real-Time Technology:** AJCC sites are equipped with communication tools (e.g., Zoom, Microsoft Teams, instant messaging, or VOIP phones) that enable two-way, real-time interactions between customers and partner staff. This includes virtual service delivery platforms where customers can receive immediate support or schedule appointments.
- **AJCC Navigator:** Supports clients through referral process by providing individualized guidance, coordinating with partner agencies, and ensuring that services are aligned with the client's goals. They identify appropriate resources, complete referral forms, and follow up to track outcomes.

DRAFT



Stockton WorkNet Center (comprehensive): 6221 West Lane, Suite 105, Stockton, CA 95210, (209) 468-3660

Lodi WorkNet Center (affiliate): Currently located at the Lodi Chamber of Commerce: 35 S. School Street, Lodi CA 95240, (209) 365-4606

Delta College WorkNet Center (affiliate): SHIMA Building RM 217, 5151 Pacific Avenue Stockton, CA 95207, (209) 954-5151, ext. 6300

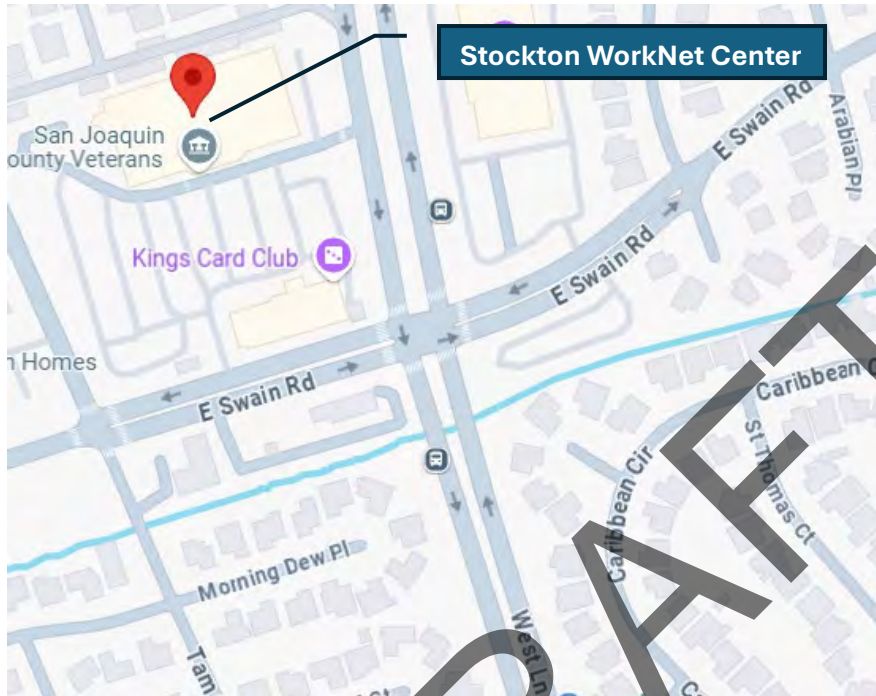
Tracy WorkNet Center (affiliate): 340 W. 4th Street, Tracy, CA 95376, (209) 831-5012

Manteca Adult School WorkNet Center (affiliate): 2271 West Louise Ave - Rm 600 Manteca, CA 95337, (209) 239-3315

Stockton WorkNet Center (comprehensive)

6221 West Lane, Suite 105, Stockton, CA 95210

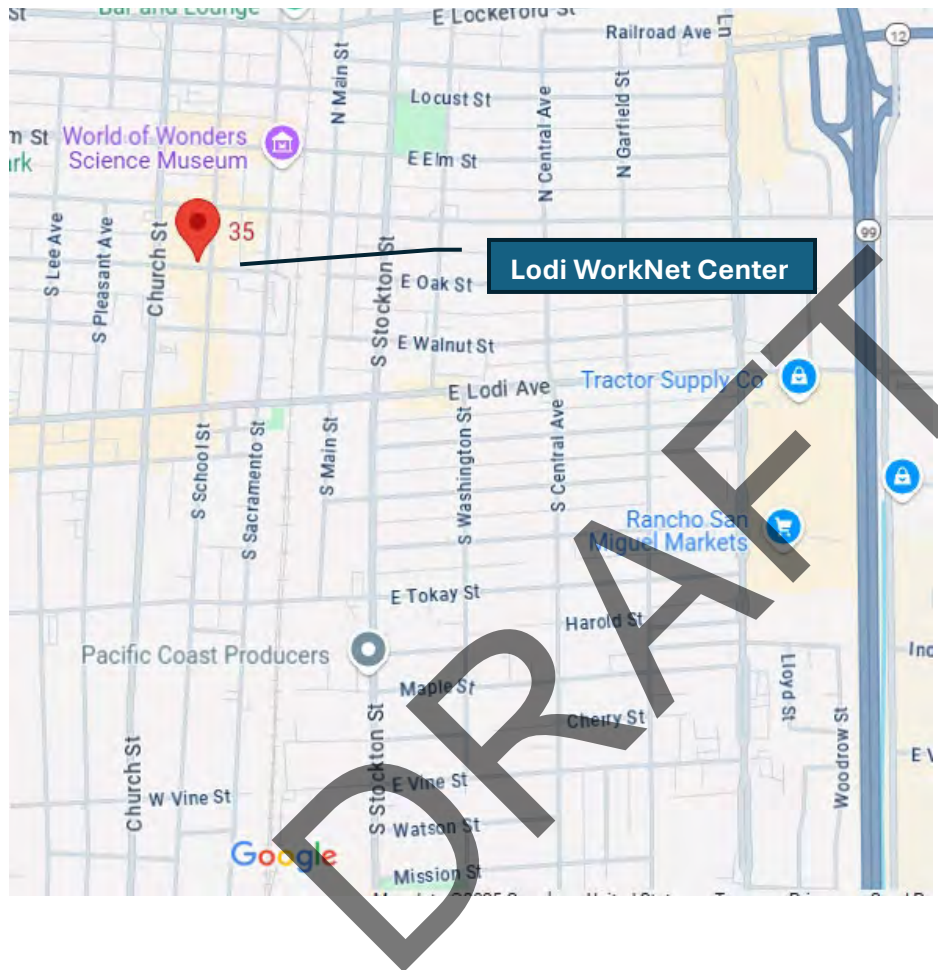
(209) 468-3660



Lodi WorkNet Center (affiliate)

Currently located at the Lodi Chamber of Commerce: 35 S. School Street, Lodi CA 95240

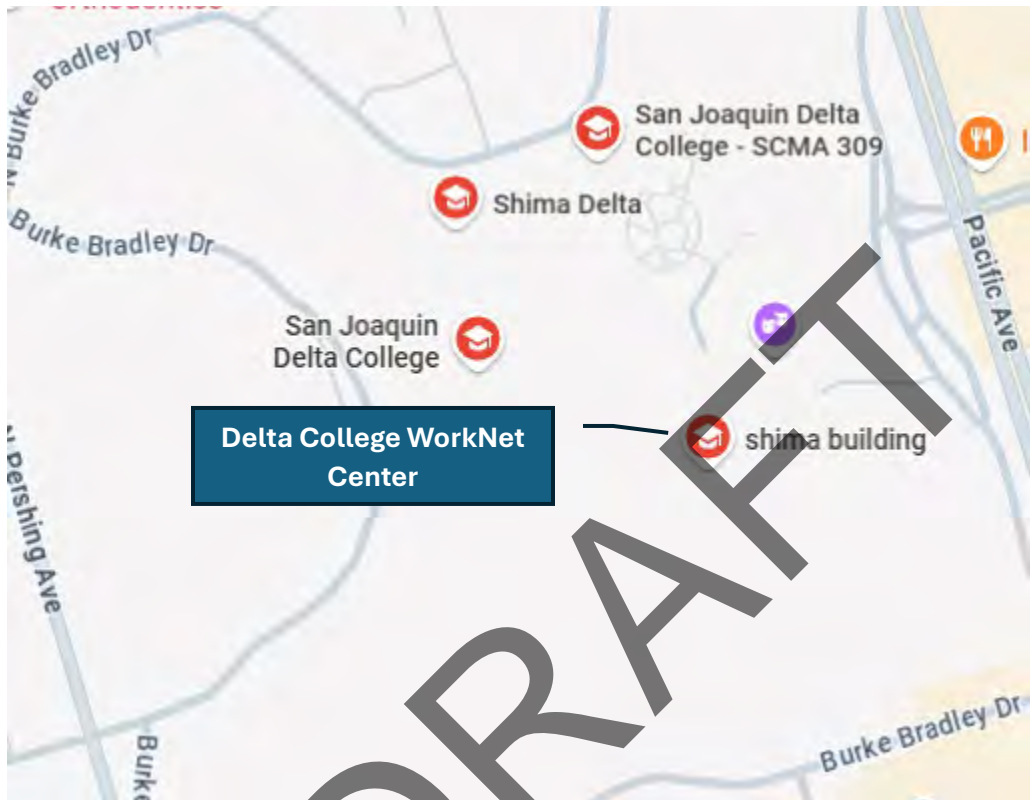
(209) 365-4606



Delta College WorkNet Center (affiliate)

SHIMA Building RM 217, 5151 Pacific Avenue Stockton, CA 95207

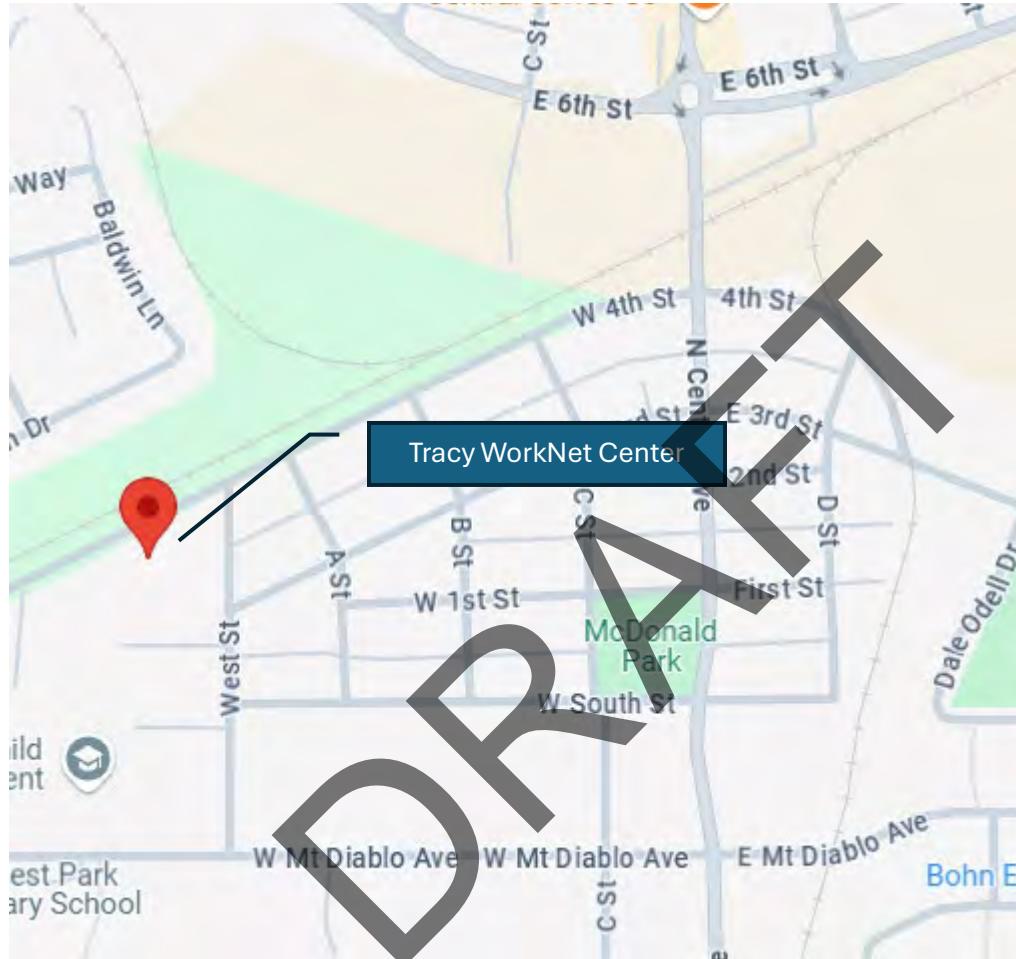
(209) 954-5151, ext. 6300



Tracy WorkNet Center (affiliate)

340 W. 4th Street, Tracy, CA 95376

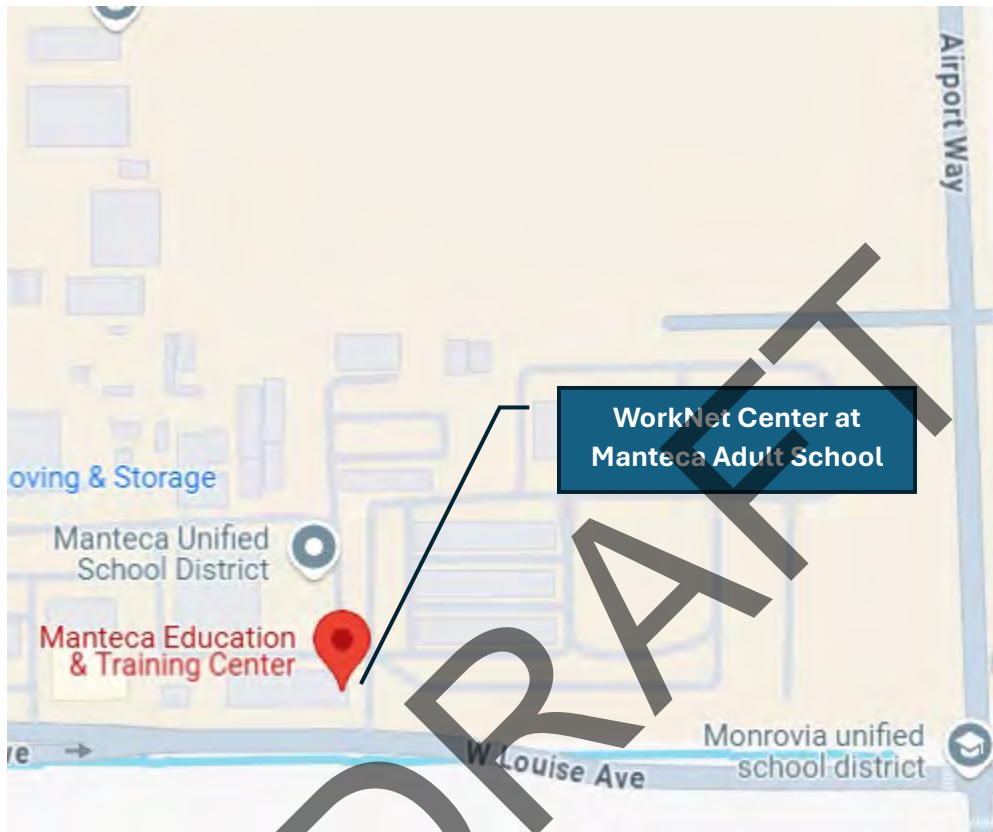
(209) 831-5012



Manteca Adult School WorkNet Center (affiliate)

2271 West Louise Ave - Rm 600

Manteca, CA 95337, (209) 239-3315



ITEM #3

**Election of Workforce Development Board Officers Under the
Workforce Innovation and Opportunity Act**

DATE: May 28, 2025

ACTION ITEM: 3

TO: Workforce Development Board

FROM: Patricia Virgen, Executive Director

SUBJECT: Election of Workforce Development Board Officers Under the Workforce Innovation and Opportunity Act

IT IS RECOMMENDED:

That the Workforce Development Board (WDB) accept nominations and elect a Chair and Vice Chair to serve a term beginning July 1, 2025, and ending June 30, 2027.

REASON FOR RECOMMENDATION:

The Workforce Development Board Bylaws provide for officer elections to serve from July 1 and ending June 30, two years later.

In accordance with the Bylaws, the WDB shall elect by a majority vote from its membership its Chairperson and Vice-Chairperson. Elections shall occur prior to July 1, biennially. The WDB Chairperson and Vice Chairperson shall be business representatives and may succeed themselves if so re-elected. This action must be in accordance with the Government Code 54950-54963, commonly known as the Ralph M. Brown Act.

Business representatives who may be elected as officers for the WDB are:

Gene Acevedo
Mark Berger
Jateen Bhakta
John Doucette
Frank Ferral
Les Fong
Paul Lanning

Brooke McCullough
Jason Schwarz
Michael Sorensen
Doug Strach
Diane Vigil
Linda Wilcox

FISCAL IMPACT:

There is no fiscal impact as WDB members do not receive financial compensation for their participation on this Board.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Newly elected WDB Chair and Vice-Chair begin new term. (July 2025)
2. Board of Supervisors ratification of newly elected WDB Chair (June 2025)

ACTION TAKEN: APPROVED:_____ DISAPPROVED:_____ OTHER:_____

BY:_____ DATE:_____

MOTIONED BY:_____ SECONDED BY:_____

YES:_____

NO:_____

ITEM #4

**Authorization to Accept Grant Funding to Continue to Operate a
Student Training & Employment Program (STEP) For Students with
Disabilities in San Joaquin County**

DATE: May 28, 2025

ACTION ITEM: 4

TO: Workforce Development Board

FROM: Patricia Virgen, Executive Director

SUBJECT: Authorization to Accept Grant Funding to Continue to Operate a Student Training & Employment Program (STEP) For Students with Disabilities in San Joaquin County

IT IS RECOMMENDED:

That the Workforce Development Board:

1. Approve an Agreement between the State of California Department of Rehabilitation (DOR) and the San Joaquin County Workforce Development Board (WDB) to continue to operate the STEP Grant to provide 200 students with disabilities (SWD) with workplace readiness training and work experience opportunities with grant funding for the period July 1, 2025 through June 30, 2028;
2. Authorize the Director of the Employment and Economic Development Department (EEDD) to execute all necessary documents related to this grant when finalized; and
3. Forward the recommendation to the San Joaquin County Board of Supervisors for approval.

REASON FOR RECOMMENDATION:

The California Department of Rehabilitation (DOR) has notified the Employment and Economic Development Department (EEDD) of its intent to renew the STEP Program for the period of July 1, 2025, through June 30, 2028. As part of the renewal process, DOR requested an updated budget to support continued delivery of employment-related services to students with disabilities. In response, EEDD submitted a revised budget with a cost of \$8,641 per student to DOR. The updated proposal includes an increase in the projected number of students served—from 150 to 200 per program year. San Joaquin County will continue to serve as the Employer of Record for all youth participants.

DOR is in the process of finalizing the agreement. The finalized agreement will be presented to the Board of Supervisors for approval in June. To ensure uninterrupted service delivery to participating students and to maintain program continuity, we are seeking board approval in advance of the finalized agreement.

Background

In July 2018, the DOR contracted with San Joaquin County to operate a Summer Training & Employment Program for Students (STEPS). The program launched at the conclusion of the school year and was designed to provide meaningful work-based learning experiences for students with disabilities (SWDs).

Due to the program's demonstrated success and positive outcomes, DOR expanded its scope to a year-round model and rebranded it as the Student Training and Employment Program (STEP). In recognition of the program's effectiveness, DOR executed a new three-year agreement with SJC in July 2022 to continue providing high-quality, work-based learning and employment preparation services to SWDs throughout the year. The EEDD has been awarded an agreement for the last seven years and has provided paid work experience and job readiness workshops to SWDs.

With the current proposed agreement, the EEDD will serve 200 SWDs between the ages of 16-21. Each participant may receive up to 325 hours of paid work experience at private and/or non-profit worksites throughout San Joaquin County. Of these hours, up to 20 may be allocated to workplace readiness training, depending on the individual needs of the student.

The pre-vocational or workplace readiness training may include the following:

- 1) A comprehensive orientation to the world of work with emphasis on employer expectations;
- 2) Self-assessment/self-knowledge activities including work personality assessments to identify current job skills sets and transferable skills;
- 3) Job exploration/career planning, including setting short and long term career goals and next steps;
- 4) Job seeking skills such as effective job searching, resume building, preparing for an interview, and follow up after the interview; and
- 5) Expectations while on the job, including critical job-keeping skills and relevant California labor laws for youth and disabled workers.

This project is aligned with the established EEDD youth programs. The EEDD works in partnership with all the Special Education Local Plan Areas (SELPA) in San Joaquin County, and employers to ensure that students will be ready to begin their activities.

FISCAL IMPACT:

The estimated amount of approximately \$1.7 million will be added to the department budget for each of the next three fiscal years.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

1. Submit recommendation for approval to the San Joaquin County Board of Supervisors (June 17, 2025)

ACTION TAKEN: APPROVED:_____ DISAPPROVED:_____ OTHER:_____

BY:_____ DATE:_____

MOTIONED BY:_____ SECONDED BY:_____

YES:_____

NO:_____

COMMITTEE REPORTS

Executive Committee
Youth Council
Apprenticeship Committee

INFORMATION ITEM #1

WorkNet Center Customer Service Survey

DATE: May 28, 2025 INFORMATION ITEM: 1

TO: Workforce Development Board

FROM: Patricia Virgen, Executive Director

SUBJECT: WorkNet Center Customer Service Survey

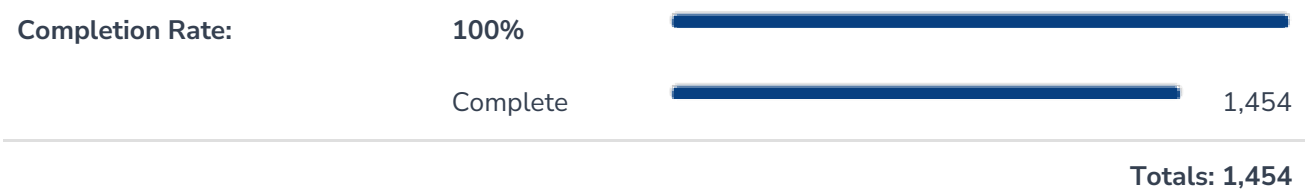
I. SUMMARY: The following is a summary of the information item.

1. WorkNet Center Customer Service Survey

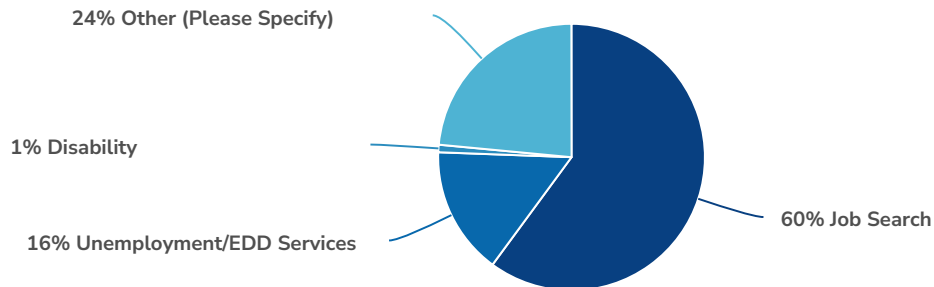
The WorkNet Center Customer Service Survey is a continuous improvement tool designed to collect information and feedback from customers.

Report for AJCC Customer Satisfaction Survey

Response Counts



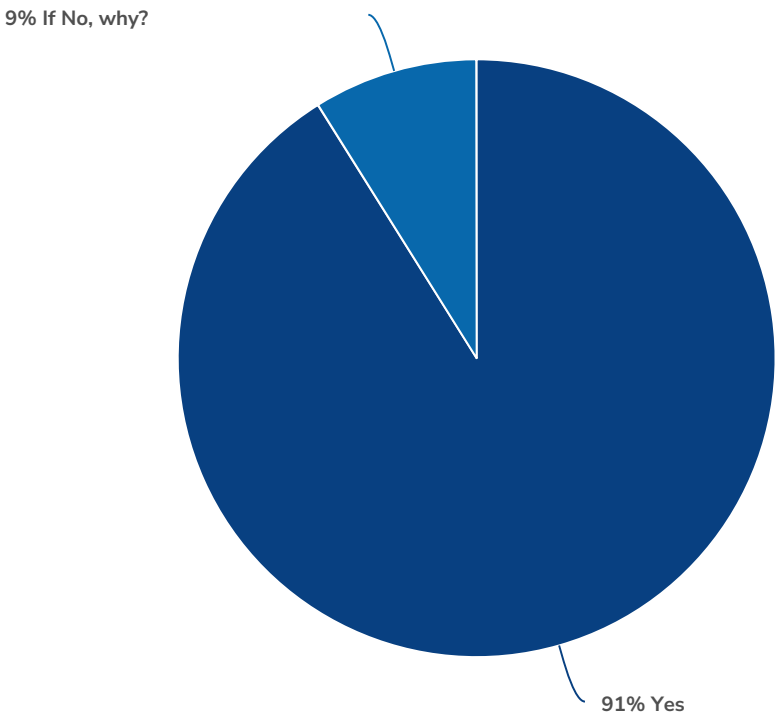
1. What is the purpose of your visit to San Joaquin County WorkNet today?



Value	Percent	Responses
Job Search	60.1% <div><div></div></div>	818
Unemployment/EDD Services	15.5% <div><div></div></div>	211
Disability	0.9% <div><div></div></div>	12
Other (Please Specify)	23.5% <div><div></div></div>	320

Totals: 1,361

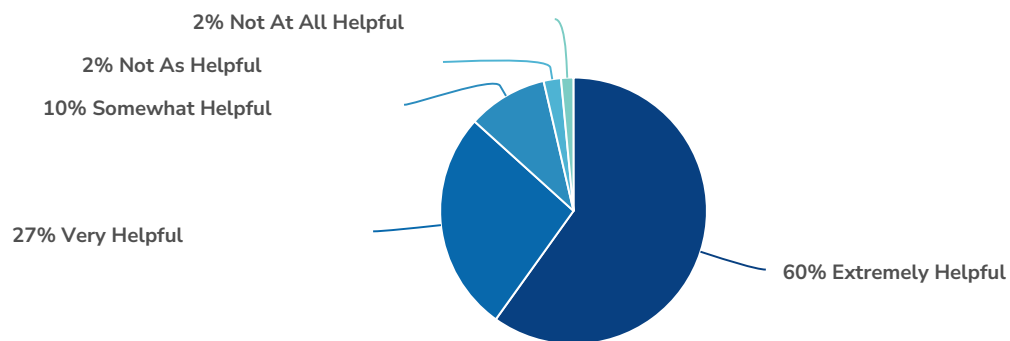
2. Did you receive the service(s) to meet your needs?



Value	Percent	Responses
Yes	91.1%	1,181
If No, why?	8.9%	116

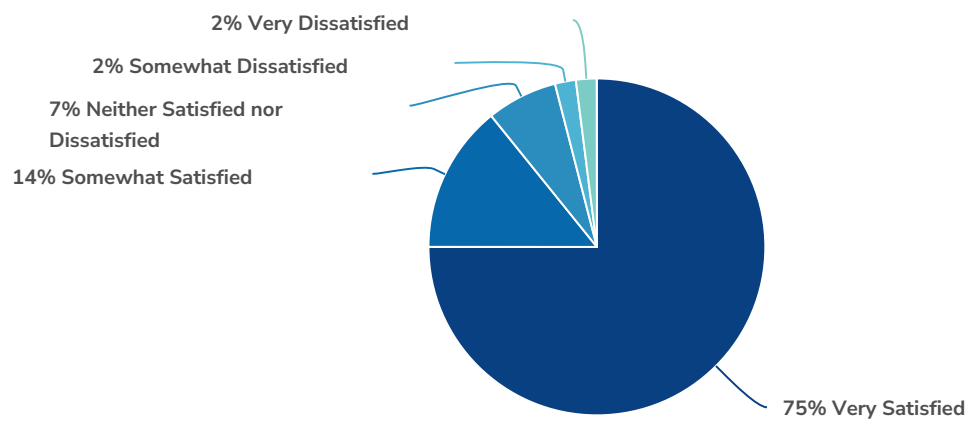
Totals: 1,297

3. How helpful was the America's Job Center/WorkNet Center staff?



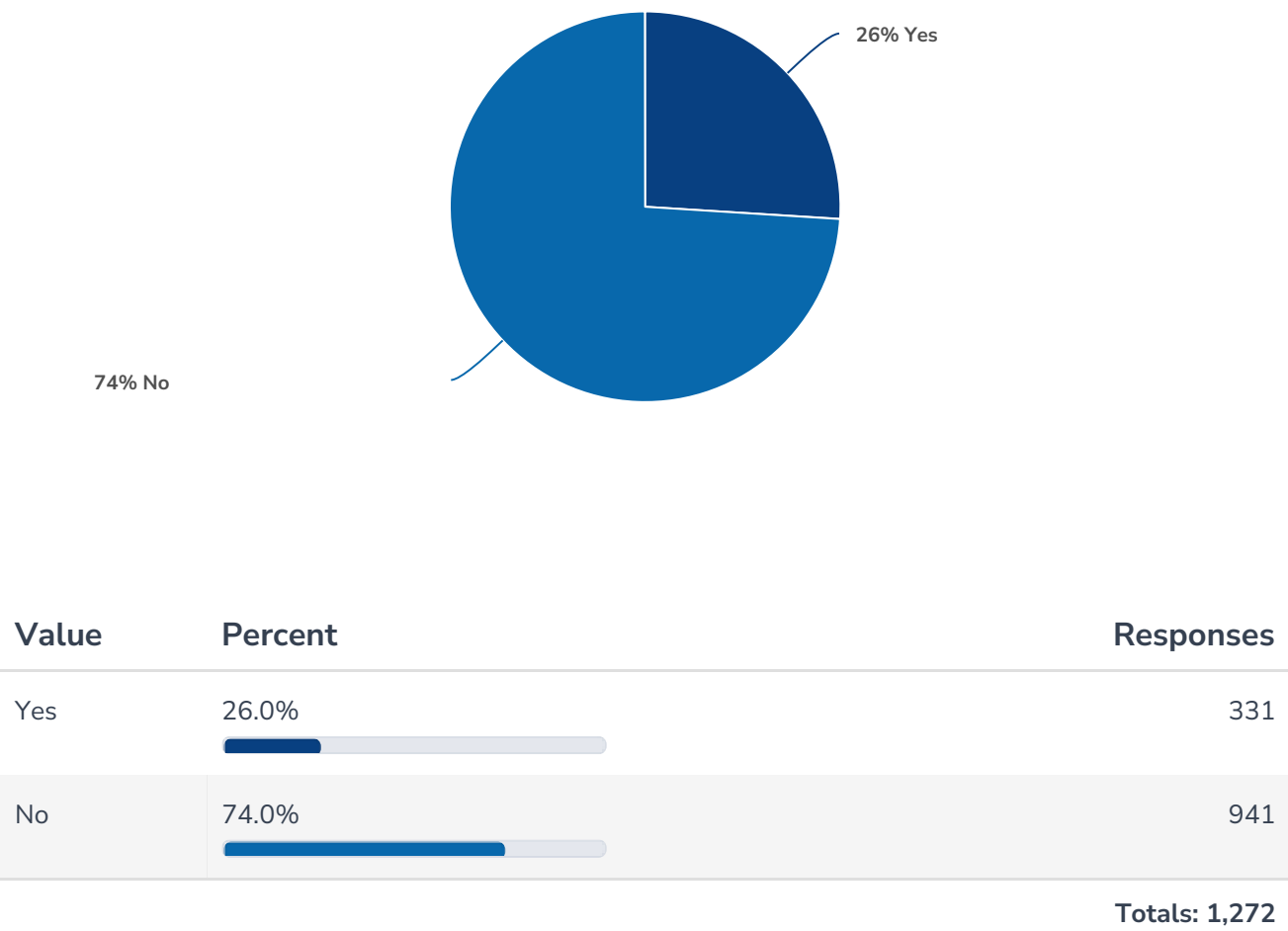
Value	Percent	Responses
Extremely Helpful	59.9% <div><div></div></div>	775
Very Helpful	26.8% <div><div></div></div>	346
Somewhat Helpful	9.7% <div><div></div></div>	126
Not As Helpful	2.1% <div><div></div></div>	27
Not At All Helpful	1.5% <div><div></div></div>	19
Totals: 1,293		

4. Overall, how satisfied or dissatisfied are you with AJCC/WorkNet?



Value	Percent	Responses
Very Satisfied	75.0%	961
Somewhat Satisfied	14.2%	182
Neither Satisfied nor Dissatisfied	6.8%	87
Somewhat Dissatisfied	2.0%	25
Very Dissatisfied	2.0%	26
Totals: 1,281		

5. Would you like to be contacted about your answers?



INFORMATION ITEM #2

Success Stories

DATE: May 28, 2025

INFORMATION ITEM: 2

TO: Workforce Development Board

FROM: Patricia Virgen, Executive Director

SUBJECT: Success Stories

I. SUMMARY: The following is a summary of the information item.

1. Success Stories

Success Stories of Individuals who have gone through our program and have successfully transitioned into self-sufficient employment.

INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Yuritzi

Participant's City: Lodi

	Before Participation	After Participation
Industry/Sector	Retail	Healthcare
Job Category	Cashier	Medical Assistant
Hourly Wage or Salary	\$18/hr.	\$22/hr.

1. What were the goals of the participant when entering the program?

When Yuritzi entered the WorkNet program, her goal was to obtain training and certification in Medical Assisting. At the time, she was working as a cashier in the retail industry, where her income was low, and her work hours varied weekly. Yuritzi was determined to pursue a career that would make her more marketable in the workforce, help her earn higher wages, and provide stable employment. She was committed to achieving her goals of securing a stable career and becoming self-sufficient.

2. Describe how the AJCC center helped the participant achieve his/her goals. What programs did the participant use? How has this improved the lives of the participant and his/her family?

Yuritzi successfully completed the eligibility requirements and enrollment process for the WorkNet program. She expressed interest in the Medical Assistant program through the Delta College Workforce Institute program, with a goal of securing employment in the healthcare field upon completion of her training. Her case manager, Estrella Perez-Soto, provided consistent guidance and full support throughout Yuritzi's journey toward achieving her training goals.

Yuritzi enrolled in the Medical Assistant program at Delta Workforce Institute, where the WorkNet program covered her tuition and additional costs associated with the training. She performed exceptionally well and earned her Medical Assistant certificate.

Upon completing her training, Case Manager Estrella continued to assist Yuritzi by helping her secure employment through the WorkNet On-the-Job Training (OJT) program. Yuritzi was placed with an employer through the OJT program and, upon completing the training period, she was hired permanently.

3. Please include a quote from the Participant about his/her experience.

"I am truly grateful for the support that Estrella and the WorkNet program have provided me. With their help, I was able to build a career and secure employment that offers a better future and an improved quality of life for both me, and my family."

INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Vanessa

Participant's City: Stockton

	Before Participation	After Participation
Industry/Sector	Healthcare	Healthcare
Job Category	CNA	Registered Nurse
Hourly Wage or Salary	\$16/hr.	\$56.76/hr.

1. What were the goals of the participant when entering the program?

Vanessa was accepted into the ADN program at Delta College. At the time, she was working as a Certified Nursing Assistant (CNA), but her income was not enough to cover the cost of materials and other expenses required for the nursing program. Seeking additional support, she came to the AJCC for assistance from the WorkNet program. Vanessa's goal upon entering the program was to complete the nursing training and obtain her license to become a Registered Nurse.

2. Describe how the AJCC center helped the participant achieve his/her goals. What programs did the participant use? How has this improved the lives of the participant and his/her family?

Vanessa met with Case Manager Estrella Perez-Soto, who guided her through the requirements and enrollment process for the WorkNet program. Estrella provided comprehensive support to Vanessa throughout her nursing training and even after program completion.

Through the WorkNet program, Vanessa received Supportive Services, which included textbooks, uniforms, tools, and other essential materials needed for the ADN program. This assistance helped alleviate the financial burden of her training and covered costs associated with obtaining her RN license.

After successfully completing her training and earning her RN license, Vanessa immediately secured employment at a hospital as a Registered Nurse, earning \$56.76 per hour.

With the support of the WorkNet program, Vanessa was able to achieve her career goals and begin a path of long-term success and growth in the nursing field.

3. Please include a quote from the Participant about his/her experience.

"This journey was a leap of growth, with every lesson being a steppingstone toward my future. Thank you, Estrella, and the WorkNet program for being able to help me through my program."

INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Rebecca

Participant's City: Stockton

	Before Participation	After Participation
Industry/Sector	Pre-Sort Center	Counselor
Job Category	Mail Processor	Drug Counselor
Hourly Wage or Salary	\$18.00	\$27.00

1. What were the goals of the participants when entering the program?

Rebecca was previously employed as a mail processor and had also worked as a receptionist. When she enrolled in the program on March 11, 2024, her primary goal was to transition from the labor field into a meaningful career as a Substance Abuse Counselor. Motivated by a strong desire to help others and create lasting change, she sought to overcome barriers to employment, including a prior record. Already a resident and employee at Lily Pad Sober Living, Rebecca's first goal was to obtain her certification as a Substance Abuse Counselor so she could support others struggling with addiction—just as she had once done herself. With the support and resources provided by WorkNet, Rebecca found the guidance she needed to begin her new career path.

2. Describe how the AJCC center helped the participant achieve his/her goals. What programs did the participants use? How has this improved the lives of the participant and his/her family?

Rebecca met with Case Manager Christine Matney, who guided her through the process of enrolling in the WorkNet program and completing all the necessary requirements. She began by completing the Assessment Questionnaire, followed by the CASAS reading and math level tests, and then the CareerScope assessment. With a clear goal in mind—to obtain training through the University of the Pacific's (UOP) Substance Abuse Counselor program, Rebecca was determined to pursue a meaningful career helping others.

Being in recovery herself, Rebecca had a deep, personal commitment to becoming a Substance Abuse Counselor. Her case manager provided ongoing support with the admissions process, assisting her with the program registration, a required 500-word essay, and direct communication with Alyssa Wray, the program director. WorkNet also helped Rebecca navigate the Eligible Training Provider List (ETPL) in CalJOBS to gather more information about the UOP training program.

Case manager Christine scheduled and coordinated each step of the process and kept Rebecca well-informed throughout. The program covered nearly \$5,000 in tuition costs, which provided tremendous financial relief. Rebecca also received supportive services, including gift card incentives, to help her stay on track.

Today, Rebecca has successfully transitioned into her new career as a Substance Abuse Counselor (RADT) at Towns Health Services. Her income has increased from \$18.00 to \$27.00 per hour, and she now earns an additional \$1,500 to \$1,700 monthly in incentives and bonuses. Rebecca's story is a true success, she is now fulfilling the career path she always dreamed of, making a positive impact on others' lives through her work.

3. Please include a quote from the participant about his/her experience. Client stated

“WORKNET AB109 played a huge role in helping me become a substance abuse counselor. They didn't just pay for my schooling; they also encouraged me to turn my life around and become a positive member of society.

When I first got released on AB109, I was determined to change my life. It wasn't until I gave my life over to my higher power did, I realize I wanted to help others struggling with substance abuse. Thanks to AB109/WORKNET and their financial support, I could afford the courses and certifications I needed. Without their help, the cost of education would have been a big obstacle.

But it wasn't just about the money. The people at WORKNET AB109 believed in me and kept me motivated. They gave me the tools and resources to succeed and helped me stay focused on my goals. Through this program, I learned to see myself not as a victim of my past choices, but as someone who could make a real difference. This new perspective boosted my confidence and self-worth.

Now, that I have finished school with straight A's, I'm well on my way to be a certified substance abuse counselor. Working in the field I can say I'm proud to help others on their recovery journey. WORKNET AB109's support was key to my success, and I'm grateful for the opportunities they gave me. Their belief in me empowered me to transform my life and inspire others to do the same.”

INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Michael

Participant's City: Stockton

	Before Participation	After Participation
Industry/Sector	Retail	Transportation
Job Category	Grocery Stocker	Class A Truck Driver
Hourly Wage or Salary	\$17.70	\$25

1. What were the goals of the participant when entering the program?

Michael was referred to the Stockton WorkNet Center by his probation officer on **September 25, 2024**. At the time, he was facing significant barriers, including **unemployment, a history of justice involvement, and homelessness**. Despite these challenges, Michael remained determined to turn his life around.

From the moment he entered the program, Michael had a clear vision for his future: **to earn his Commercial Driver's License (CDL)** and build a stable, long-term career in the **transportation industry**. For him, the CDL represented more than just a credential—it was a vital steppingstone toward **financial independence, personal stability, and a renewed sense of purpose**. Driven by the desire to overcome his past and build a better life, Michael committed fully to taking control of his future.

2. Describe how the AJCC center helped the participant achieve his/her goals. What programs did the participant use? How has this improved the lives of the participant and his/her family?

At the center, Michael met with staff and was soon assigned a case manager Rehana Zaman who assessed his suitability and began the enrollment process. He enrolled in the WIOA Adult Program and co-enrolled through the Regional Equity & Recovery Partnerships Grant (RERP). During his assessment evaluation, he shared his struggle to find stable work due to his background and the long employment gap caused by incarceration. His most recent jobs—grocery clerk and customer service associate—offered low wages and no opportunity for growth.

With the support of his case manager Rehana, Michael began CDL training at Advance Bus and Trucking School on November 25, 2024. The WorkNet program covered the cost of his tuition along with other training expenses. He successfully completed the classroom portion of the truck driving program by December 23, 2024. Although he encountered a temporary

setback after failing his first road test on January 31, 2025, Michael remained focused, and determined. On March 10, 2025, he proudly earned his Class A Commercial Driver's License (CDL).

Wasting no time, Michael began a proactive job search. He actively applied for jobs and visited local trucking companies that hire new drivers. His determination and persistence paid off: on April 24, 2025, Michael returned to the AJCC office shared with excitement that he had received a job offer from Frank C. Alegre Trucking for a Valley Cement Driver position. He officially started work on April 28, 2025, earning \$25.00 per hour with full company-paid benefits, including health insurance, vacation, and sick leave.

Michael's journey from homelessness to professional success is a testament to his resilience and the power of career services to change lives. With a solid job and a bright future ahead, he is now building the foundation for a stable, and successful future.

3. Please include a quote from the Participant about his/her experience.

"I appreciate the program and my case manager, Rehana, for providing me with the proper guidance and financial support to obtain my CDL license. At the time, I was completely homeless, living in my car. This program made a long-lasting, impactful change in my life. It didn't just help me find a job—it offered me a life-altering career path."

INDIVIDUAL PARTICIPANT SUCCESS STORY

Participant Name: Madison

Participant's City: Tracy

	Before Participation	After Participation
Industry/Sector	Healthcare	Healthcare
Job Category	Student Nurse	Registered Nurse
Hourly Wage or Salary	\$20.37/hr.	\$59.59/hr.

1. What were the goals of the participant when entering the program?

Madison was referred by Delta College after being accepted into the Associate Degree in Nursing (A.D.N.) program. Her goal was to complete the nursing program and obtain her license to become a Registered Nurse. At the time, she was working at St. Joseph's Medical Center as a Student Nurse. Earning her RN license would allow her to secure permanent employment at the hospital and increase her earning potential. However, her current income was not enough to cover the additional expenses required for her training. To help bridge the financial gap, Madison sought assistance through the WorkNet program.

2. Describe how the AJCC center helped the participant achieve his/her goals. What programs did the participant use? How has this improved the lives of the participant and his/her family?

The AJCC center supported Madison in achieving her goals by providing comprehensive Supportive Services during her enrollment in the ADN program at San Joaquin Delta College. With the guidance of Case Manager Estrella Perez-Soto, Madison received the assistance she needed to successfully navigate her training. The supportive services provided through the WorkNet program enabled her to afford the costly materials required for her classes, which played a crucial role in her ability to complete the program.

Upon earning her RN license, Madison applied for positions at St. Joseph's Medical Center, where she had previously worked as a Student Nurse. She was promoted to a full-time Registered Nurse, more than doubling her previous income. This advancement significantly improved Madison's quality of life and allowed her to build a lasting career at a hospital she is proud to be part of.

3. Please include a quote from the Participant about his/her experience.

"Thank you to Estrella and the WorkNet program for all the support I received! You have helped me achieve my goals—and so much more!"

INFORMATION ITEM #3

San Joaquin County Labor Market Information Snapshot

DATE: May 28, 2025 INFORMATION ITEM: 3

TO: Workforce Development Board

FROM: Patricia Virgen, Executive Director

SUBJECT: San Joaquin County Labor Market Information Snapshot

I. SUMMARY: The following is a summary of the information item.

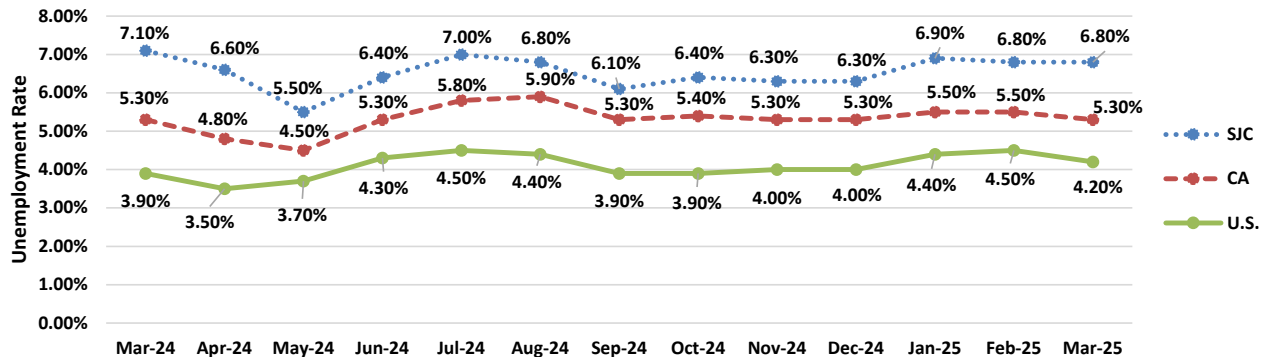
Attached, you will find the San Joaquin County (SJC) labor market review. The Snapshot has been developed by Employment and Economic Development Department (EEDD) staff for the San Joaquin County Workforce Development Board to combine four separate reports provided by the California Employment Development Department (EDD).

The first chart details the Unemployment Rate of San Joaquin County, California, and the United States for a one-year look-back period starting one month prior. The second chart details the Unemployment Rate of San Joaquin County down to the sub-county areas – cities and other Census Designated Places (CDPs). The third chart details San Joaquin County as part of the San Joaquin Valley and Associated Counties Regional Planning Unit (RPU). The RPU is comprised of all counties in the San Joaquin Valley and is one of 14 RPUs designated by the State. Page two of the SJC Snapshot details the Labor Force and Industrial Employment in San Joaquin County and provides data for three months prior and uses the benchmark from March 2022 as established by EDD.

A San Joaquin County Labor Market Review - Mar 2025

Welcome to the San Joaquin County Labor Market Review. The snapshot provides a quick review of labor market information in San Joaquin County for the previous month, the most up-to-date information provided by the California Employment Development Department (EDD). The data and information is provided by the California EDD Labor Market Information Division (LMID). For more information please call (916) 262-2162 or visit the LMID website at <https://www.labormarketinfo.edd.ca.gov/>.

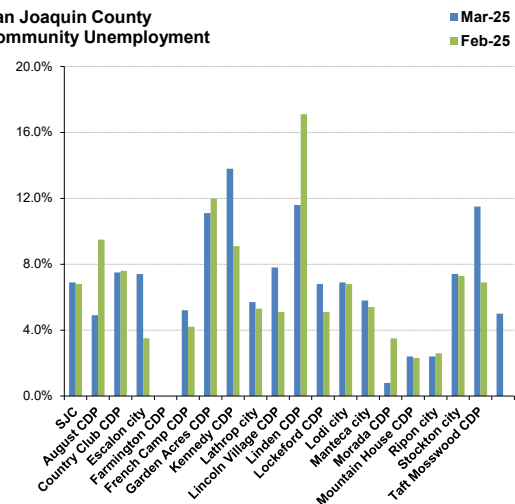
San Joaquin County, California, and the United States Unemployment Rates March 2024 to March 2025



Sub County average unemployment rates for the county, cities, and municipalities.

Area Name	Labor Force	Employment	Unemployment	
			Number	Rate
San Joaquin County	375,000	349,600	25,300	6.8%
August CDP	3,500	3,100	300	9.5%
Country Club CDP	5,000	4,600	400	7.6%
Escalon city	3,500	3,400	100	3.5%
Farmington CDP	100	100	0	0.0%
French Camp CDP	1,000	1,000	0	4.2%
Garden Acres CDP	5,100	4,500	600	12.0%
Kennedy CDP	1,200	1,100	100	9.1%
Lathrop city	18,100	17,200	1,000	5.3%
Lincoln Village CDP	1,800	1,700	100	5.1%
Linden CDP	1,100	900	200	17.1%
Lockeford CDP	1,700	1,600	100	5.1%
Lodi city	32,800	30,600	2,200	6.8%
Manteca city	42,100	39,800	2,300	5.4%
Morada CDP	1,500	1,500	100	3.5%
Mountain House CDP	12,000	11,700	300	2.3%
Ripon city	8,000	7,800	200	2.6%
Stockton city	146,900	136,200	10,700	7.3%
Taft Mosswood CDP	500	500	0	6.9%
Tracy city	49,800	47,400	2,400	4.9%

San Joaquin County Community Unemployment

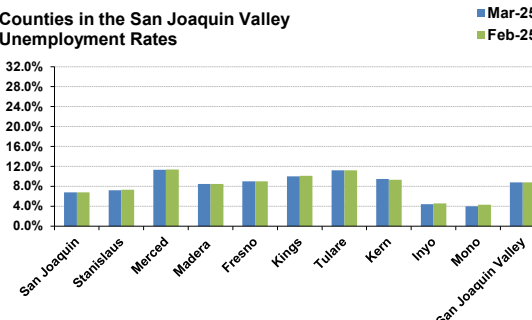


*CDP - Census Designated Place

Counties in the San Joaquin Valley Quick Look

County	Rank	Labor Force	Employed	Unemployed	Rate
San Joaquin	36	375,000	349,600	25,300	6.8%
Stanislaus	41	261,900	243,000	18,900	7.2%
Merced	56	124,900	110,800	14,100	11.3%
Madera	47	70,800	64,700	6,000	8.5%
Fresno	49	483,600	440,200	43,400	9.0%
Kings	54	59,600	53,700	6,000	10.0%
Tulare	55	224,500	199,300	25,200	11.2%
Kern	50	412,000	373,000	39,000	9.5%
Inyo	13	8,500	8,120	370	4.4%
Mono	5	8,610	8,260	350	4.0%
San Joaquin Valley		2,029,410	1,850,680	178,620	8.8%

Counties in the San Joaquin Valley Unemployment Rates



San Joaquin County is part of the San Joaquin Valley and Associated Counties Regional Planning Unit (RPU) comprised of all counties in the San Joaquin Valley. Above is a comparison of all counties in the RPU. This WIOA Title I-financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

SJC LMI Snapshot

Mar 2025
 March 2024 Benchmark

Labor Force and Industrial Employment	Mar 24	Jan 25	Feb 25	Mar 25	Percent Change	
<i>*Data not seasonally adjusted</i>			Revised	Prelim	Month	Year
Civilian Labor Force (1)	366,500	373,000	373,300	375,000	0.5%	2.3%
Civilian Employment	341,800	347,200	347,700	349,600	0.5%	2.3%
Civilian Unemployment	24,700	25,800	25,600	25,300	-1.2%	2.4%
Civilian Unemployment Rate	6.7%	6.9%	6.9%	6.8%		
(CA Unemployment Rate)	5.2%	5.5%	5.5%	5.3%		
(U.S. Unemployment Rate)	3.9%	4.4%	4.5%	4.2%		
Total Wage and Salary (2)	286,400	291,800	291,000	289,700	-0.4%	1.2%
Total Farm	12,300	11,800	11,500	11,400	-0.9%	-7.3%
Total Nonfarm	274,100	280,000	279,500	278,300	-0.4%	1.5%
Total Private	229,700	233,900	232,700	231,300	-0.6%	0.7%
Goods Producing	37,300	37,100	37,100	37,100	0.0%	-0.5%
Mining, Logging and Construction	14,100	14,200	14,100	14,000	-0.7%	-0.7%
Mining and Logging	0	0	0	0	#DIV/0!	#DIV/0!
Construction	14,100	14,200	14,100	14,000	-0.7%	-0.7%
Specialty Trade Contractors	9,800	10,000	10,000	9,900	-1.0%	1.0%
Manufacturing	23,200	22,900	23,000	23,100	0.4%	-0.4%
Durable Goods	11,400	10,900	11,000	11,000	0.0%	-3.5%
Non-Durable Goods	11,800	12,000	12,000	12,100	0.8%	2.5%
Food Manufacturing	5,800	6,100	6,100	6,100	0.0%	5.2%
Service-Providing	236,800	242,900	242,400	241,200	-0.5%	1.9%
Private Service Providing	192,400	196,800	195,600	194,200	-0.7%	0.9%
Trade, Transportation, and Utilities	84,200	88,600	86,500	85,500	-1.2%	1.5%
Wholesale Trade	12,300	12,400	12,400	12,400	0.0%	0.8%
Retail Trade	26,800	26,800	26,600	26,500	-0.4%	-1.1%
General Merchandise Retailers	6,500	6,600	6,500	6,400	-1.5%	-1.5%
Department Stores	1,900	2,100	2,000	2,000	0.0%	5.3%
Clothing, Clothing Accessories, Shoe, and Jewelry	1,800	1,800	1,700	1,700	0.0%	-5.6%
Transportation, Warehousing, and Utilities	45,100	49,400	47,500	46,600	-1.9%	3.3%
Transportation and Warehousing	43,300	47,600	45,800	44,900	-2.0%	3.7%
Truck Transportation	7,800	8,800	8,800	8,700	-1.1%	11.5%
Warehousing and Storage	28,100	30,400	29,300	28,600	-2.4%	1.8%
Information	1,000	900	900	900	0.0%	-10.0%
Financial Activities	7,700	7,400	7,400	7,300	-1.4%	-5.2%
Finance and Insurance	4,100	3,900	3,900	3,900	0.0%	-4.9%
Credit Intermediation and Related Activities incl	1,500	1,500	1,500	1,500	0.0%	0.0%
Professional and Business Services	22,400	22,400	22,500	22,100	-1.8%	-1.3%
Administrative and Support and Waste and Remediation	14,600	15,000	15,100	14,800	-2.0%	1.4%
Private Education and Health Services	44,700	45,600	46,300	46,200	-0.2%	3.4%
Private Educational Services	5,000	4,600	4,900	5,000	2.0%	0.0%
Health Care and Social Assistance	39,700	41,000	41,400	41,200	-0.5%	3.8%
Leisure and Hospitality	24,100	24,000	24,100	24,200	0.4%	0.4%
Arts, Entertainment, and Recreation	2,600	2,800	2,800	2,800	0.0%	7.7%
Accommodation and Food Services	21,500	21,200	21,300	21,400	0.5%	-0.5%
Food Services and Drinking Places	19,600	19,300	19,400	19,500	0.5%	-0.5%
Other Services	8,300	7,900	7,900	8,000	1.3%	-3.6%
Government	44,400	46,100	46,800	47,000	0.4%	5.9%
Federal Government	3,000	3,000	3,000	3,000	0.0%	0.0%
Federal Government excluding Department of Defense	1,800	1,800	1,800	1,800	0.0%	0.0%
Department of Defense	1,200	1,200	1,200	1,200	0.0%	0.0%
Total State and Local Government	41,400	43,100	43,800	44,000	0.5%	6.3%
State Government	4,800	4,700	4,700	4,800	2.1%	0.0%
Local Government	36,600	38,400	39,100	39,200	0.3%	7.1%
Local Government Educational Services	23,200	24,400	25,000	25,000	0.0%	7.8%
Local Government excluding Education	13,400	14,000	14,100	14,200	0.7%	6.0%
County Government	7,900	8,400	8,400	8,500	1.2%	7.6%
City Government	3,700	3,800	3,900	3,900	0.0%	5.4%
Special Districts plus Tribes	1,800	1,800	1,800	1,800	0.0%	0.0%
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(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

DIRECTOR'S REPORT

BOARD MEMBER QUESTIONS AND COMMENTS